Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st June 2023
(A.Y.2023-24)

Sl.No	Name of the Person	Designation and affiliation
Chairperson		
01	Prof.(Dr.) Kishor Kumar B S	Principal
Coordinator/Director of IQAC		
02	Smt. Simi M	Associate Professor, Department of Computer Science
Administrative officers		
03	Sri. Rajiv Kumar K	Member, Head Accountant
04	Smt. Bindu K L	Member, Junior Superintend
Teacher Faculties		
05	Sri. Sathyanarayanan S	Associate Professor, Department of English
06	Dr.Sona A	Assistant Professor, Dept. of Biotechnology
07	Dr. Ajith P S	Associate Professor, Department of Commerce
08	Smt. Krishna Kumari K	Associate Professor, Department of Statistics
09	Sri. Krishna Kumar M R	Associate Professor, Dept. of Computer Sciences
10	Smt. Anitha A O	Associate Professor, Department of English
11	Dr.Rajesh N	Associate Professor, Dept. of Computer Sciences
12	Sri. Jijith V S	Assistant Professor, Dept.of Computer Sciences
13	Dr. Priya Senan V	Assistant Professor, Department of Biotechnology
14	Smt. Anitha Bhai	Assistant Professor, Department of Commerce
Members from Management		
15	Sri.Anil Kumar D	RDC Member, Management Representative
Nominees from Alumni/Students/Local society		
16	Kum. Reshmi R Nair	Member, Student Representative
17	Mr.Mohammed Abbas	Member, Alumni Association
18	Sri. K U Jenish Kumar	Member of Kerala Legislative Assembly
Nominees from Industry/Employer/Stakeholders		
19	Dr. Roys Mallassery	Principal, SNDP Yogam College, Konni
20	Smt.Jyothy R	Principal, MMNSS College, konni
21	Dr.P K Josekutty	Principal, St. Thomas College, Konni

1. Reconstitution of IQAC.
2. Finalization of the Environment Day celebrations.
3. World Ocean Day Observance
4. Yoga Day Celebrations
5. International Conference INFOBREW.
6. Discussion on Alumni Meet
7. Statistical Day celebrations.
8. Review of arrangements for the commencement of first-year classes.
9. Approval of plans for seminars, campaigns

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st June 2023
(A.Y.2023-24)

Sl.No	Agenda	Decisions
1	Agenda 01:Reconstitution of IQAC	IQAC reconstituted as per guidelines with faculty, student, alumni, and external expert representatives.
2	Agenda 02: Finalization of the Environment Day celebrations.	A detailed plan for Environment Day on 05/06/2023, including an awareness campaign and tree plantation, was approved.
3.	Agenda 03:World Ocean Day Observance	For World Ocean Day on 08/06/2023, the IQAC decided to conduct a quiz competition and an awareness session on marine conservation, along with an oath-taking ceremony to encourage environmental responsibility.
4.	Agenda 04:Yoga Day Celebrations	For Yoga Day on 21/06/2023, the IQAC decided to organize a mass yoga demonstration and a health awareness talk in collaboration with the Physical Education Department to promote the physical and mental well-being of students and staff.
5	Agenda 05: International Conference INFOBREW.	The IQAC decided to organize the INFOBREW International Conference during 22nd to 24th June 2023 with the theme "Integrated Approach for Sustainable Development Employing Scientific Input and Technological Advancement." The conference will feature expert speakers, hybrid sessions, and discussions on sustainable development, with committees formed for organizing and providing technical support.
6	Agenda 06: Statistical Day celebrations	For Statistical Day celebrations on 27/06/2023, the committee decided to host a seminar focusing on the significance of statistics in data science and its applications, with student participation encouraged in presenting related topics.
7	Agenda 07: Discussion on Alumni Meet	For the Alumni Meet scheduled on 01/07/2023, the IQAC decided to organize an engaging event with interactive sessions, cultural performances, and discussions on alumni involvement in mentorship and career guidance for current students.
8	Agenda 08: Review of arrangements for the commencement of first-year classes.	The IQAC reviewed the arrangements for the commencement of first-year classes on 10/07/2023 and approved an orientation program to introduce students to the college, its rules, and resources. Mentors were assigned to guide them throughout the year, and the schedule for faculty introductions and academic materials distribution was finalized.
9	Agenda 09: Approval of plans for seminars and campaigns	The IQAC approved plans for the seminar on "Lifestyle Diseases" on 14/07/2023 and environmental awareness campaigns

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st June 2023
(A.Y.2023-24)

Sl.No	Decisions	Compliance to Decisions
1	IQAC will be reconstituted for change of student and alumni nominees	The IQAC was successfully reconstituted with all required representatives, ensuring active participation in quality initiatives throughout the year.
2	A detailed plan for Environment Day on 05/06/2023, including an awareness campaign and tree plantation, was approved.	The plan for Environment Day on 05/06/2023, including an awareness campaign and tree plantation, was successfully carried out. Students and faculty actively participated in the campaign, and saplings were planted across the campus to promote environmental sustainability.
3	For World Ocean Day on 08/06/2023, the IQAC decided to conduct a quiz competition and an awareness session on marine conservation, along with an oath-taking ceremony to encourage environmental responsibility.	For World Ocean Day on 08/06/2023, the planned quiz competition, awareness session on marine conservation, and oath-taking ceremony were successfully conducted. The event saw active participation, promoting environmental responsibility among students and staff.
4.	For Yoga Day on 21/06/2023, the IQAC decided to organize a mass yoga demonstration and a health awareness talk in collaboration with the Physical Education Department to promote the physical and mental well-being of students and staff.	The Yoga Day on 21/06/2023 was successfully celebrated with a mass yoga demonstration and a health awareness talk, organized in collaboration with the Physical Education Department. The event promoted the physical and mental well-being of students and staff.
5.	The IQAC decided to organize the INFOBREW International Conference during 22nd to 24th June 2023 with the theme "Integrated Approach for Sustainable Development Employing Scientific Input and Technological Advancement." The conference will feature expert speakers, hybrid sessions, and discussions on sustainable development, with committees formed for organizing and providing technical support.	The INFOBREW International Conference, held from 22nd to 24th June 2023, was successfully organized with the theme "Integrated Approach for Sustainable Development Employing Scientific Input and Technological Advancement." The event featured expert speakers, hybrid sessions, and discussions on sustainable development, with committees providing effective coordination and technical support.
6.	For Statistical Day celebrations on 27/06/2023, the committee decided to host a seminar focusing on the significance of statistics in data science and its applications, with student participation encouraged in presenting related topics.	The Statistical Day celebrations on 27/06/2023 included a successful seminar on the significance of statistics in data science and its applications. Students actively participated, presenting related topics and contributing to the overall discussions.
7.	For the Alumni Meet scheduled on 01/07/2023, the IQAC decided to organize an engaging event with interactive sessions, cultural performances, and discussions on alumni involvement in mentorship and career guidance for current students.	The Alumni Meet on 01/07/2023 was successfully held, featuring interactive sessions, cultural performances, and discussions on alumni mentorship and career guidance for current students. The event fostered strong alumni engagement and valuable connections.
8.	The IQAC reviewed the arrangements for the commencement of first-year classes on 10/07/2023 and approved an orientation program to introduce students to the college, its rules, and resources. Mentors were assigned to guide them throughout the year, and the schedule for faculty introductions and academic materials distribution was finalized.	The arrangements for the commencement of first-year classes on 10/07/2023 were successfully reviewed. An orientation program was conducted, introducing students to the college, its rules, and resources. Mentors were assigned, and the schedule for faculty introductions and distribution of academic materials was completed as planned.
9.	The IQAC approved plans for the seminar on "Lifestyle Diseases" on 14/07/2023 and environmental awareness campaigns	The seminar on "Lifestyle Diseases" on 14/07/2023 and environmental awareness campaigns were successfully organized. Committees were formed to ensure smooth coordination and execution of these activities.

Smt. SIMI M   Prof.(Dr.) Kishor Kumar B S

Coordinator, IQAC   Principal

SAS SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st August 2023
(A.Y.2023-24)

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Chairperson		
01	Prof.(Dr.) Kishor Kumar B S	Principal
Coordinator/Director of IQAC		
02	Smt.Simi M	Assistant Professor, Department of Biotechnology
Administrative officers		
03	Sri.Rajiv Kumar K	Member, Head Accountant
04	Smt.Bindu K L	Member, Junior Superintend
Teacher Faculties		
05	Sri. Sathyanarayanan S	Associate Professor, Department of English
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07	Dr. Ajith P S	Associate Professor, Department of Commerce
08	Smt. Krishna Kumari K	Associate Professor, Department of Statistics
09	Sri. Krishna Kumar M R	Associate Professor, Dept. of Computer Sciences
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11	Dr.Rajesh N	Associate Professor, Dept. of Computer Sciences
12	Sri. Jijith V S	Assistant Professor, Dept.of Computer Sciences
13	Dr. Priya Senan V	Assistant Professor, Department of Biotechnology
14	Smt. Anitha Bhai	Assistant Professor, Department of Commerce
Members from Management		
15	Sri.Anil Kumar D	RDC Member, Management Representative
Nominees from Alumni/Students/Local society		
16	Kum. Ajanya M J	Member, Student Representative
17	Mr.Mohammed Abbas	Member, Alumni Association
18	Sri. K U Jenish Kumar	Member of Kerala Legislative Assembly
Nominees from Industry/Employer/Stakeholders		
19	Dr. Roys Mallassery	Principal, SNDP Yogam College, Konni
20	Smt.Jyothy R	Principal, MMNSS College, konni
21	Dr.P K Josekutty	Principal, St. Thomas College, Konni

Agenda

1. PRARAMBH-2023 (Induction Program for First-Year Students
2. Kanal Campaign by the Department of Women and Child Development, Pathanamthitta
3. Onam Celebrations
4. Ozone Day Celebrations
5. Kerala Piravi Celebrations
6. Inauguration of Certificate Course in Yoga
7. Seminar on Mental Health
8. Invited Talk: Roadways to Research
9. Electoral Enrolment Camp

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st August 2023
(A.Y.2023-2024)

Sl.No	Agenda	Decisions
1.	Agenda 01: PRARAMBH-2023 (Induction Program for First-Year Students)	The IQAC decided to organize an induction program titled PRARAMBH-2023 from 09/08/2023 to 11/08/2023, focusing on providing an orientation to students regarding academic, cultural, and extracurricular activities, and assigning mentors to guide them throughout the year.
2.	Agenda 02: Kanal Campaign by the Department of Women and Child Development, Pathanamthitta	The IQAC approved the participation of the college in the Kanal Campaign organized by the Department of Women and Child Development, Pathanamthitta, on 18/08/2023. The event will focus on gender sensitization, women's rights, and social empowerment.
3.	Agenda 03: Onam Celebrations	The IQAC approved organizing Onam celebrations on 23/08/2023, including cultural performances, traditional games, and Onam feast. The event aims to enhance cultural awareness and strengthen the community spirit within the college.
4.	Agenda 04: To organize an awareness program on the importance of ozone layer conservation and its impact on the environment	The IQAC decided to host an awareness session on Ozone Day, focusing on environmental conservation, with a talk from an environmental expert, followed by a pledge-taking ceremony to commit to protecting the ozone layer.
5.	Agenda 05: To celebrate Kerala Piravi by honouring the state's cultural heritage and fostering unity among students.	The IQAC approved organizing cultural performances, discussions on Kerala's history, and a special assembly to celebrate Kerala Piravi, promoting regional pride and unity.
6.	Agenda 06: Inauguration of Certificate Course in Yoga	The IQAC decided to formally inaugurate the Yoga certificate course on 08/11/2023 with a special ceremony, followed by an introductory session on the benefits of yoga and its relevance in daily life.
7.	Agenda 07: Seminar on Mental Health	The IQAC decided to organize a seminar on mental health with guest speakers from the mental health field, followed by interactive sessions to address mental health challenges faced by students.
8.	Agenda 08: Invited Talk: Roadways to Research	The IQAC decided to host an invited talk by a distinguished researcher, focusing on "Roadways to Research," to guide students on the various research opportunities and how to approach research work in their respective fields.
9.	Agenda 09: Electoral Enrolment Camp	The IQAC approved the organization of an electoral enrolment camp on 24/11/2023 in collaboration with local election authorities to assist students with the voter registration process and raise awareness about their voting rights

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st August 2023
(A.Y.2023-24)

Sl.No	Decisions	Action Taken
1	The IQAC decided to organize an induction program titled PRARAMBH-2023 from 09/08/2023 to 11/08/2023, focusing on providing an orientation to students regarding academic, cultural, and extracurricular activities, and assigning mentors to guide them throughout the year.	The induction program PRARAMBH-2023 was successfully conducted from 09/08/2023 to 11/08/2023, introducing first-year students to the academic and cultural environment of the college. Mentors were assigned, and sessions on college resources, rules, and extracurricular opportunities were held.
2	The IQAC approved the participation of the college in the Kanal Campaign organized by the Department of Women and Child Development, Pathanamthitta, on 18/08/2023. The event will focus on gender sensitization, women's rights, and social empowerment.	The college actively participated in the Kanal Campaign on 18/08/2023, organized by the Department of Women and Child Development, Pathanamthitta. Students and staff engaged in discussions and activities promoting gender equality and social awareness.
3	The IQAC approved organizing Onam celebrations on 23/08/2023, including cultural performances, traditional games, and a Onam feast. The event aims to enhance cultural awareness and strengthen the community spirit within the college.	Onam celebrations were held on 23/08/2023 with vibrant cultural performances, traditional games, and a grand Onam feast. The event brought together students and staff, highlighting Kerala's cultural heritage and fostering a sense of unity.
4	The IQAC decided to host an awareness session on Ozone Day, focusing on environmental conservation, with a talk from an environmental expert, followed by a pledge-taking ceremony to commit to protecting the ozone layer.	Ozone Day was observed on 16/09/2023 with an engaging seminar and awareness campaign emphasizing the importance of protecting the ozone layer. Students actively participated in discussions and poster presentations to promote environmental consciousness.
5	The IQAC approved organizing cultural performances, discussions on Kerala's history, and a special assembly to celebrate Kerala Piravi, promoting regional pride and unity.	Kerala Piravi was celebrated on 01/11/2023 with cultural events, including traditional performances and a speech on Kerala's history and culture. The program successfully instilled pride in Kerala's heritage among students and staff.
6	The IQAC decided to formally inaugurate the Yoga certificate course on 08/11/2023 with a special ceremony, followed by an introductory session on the benefits of yoga and its relevance in daily life.	The certificate course in Yoga was inaugurated on 08/11/2023 with a demonstration of yoga techniques and an address on the benefits of yoga for health and well-being. The course commenced with enthusiastic participation from students and staff.
7	The IQAC decided to organize a seminar on mental health with guest speakers from the mental health field, followed by interactive sessions to address mental health challenges faced by students.	A seminar on mental health was conducted on 09/11/2023, focusing on the importance of emotional well-being and coping strategies for stress. Students gained valuable insights through an expert-led interactive session.
8	The IQAC decided to host an invited talk by a distinguished researcher, focusing on "Roadways to Research," to guide students on the various research opportunities and how to approach research work in their respective fields.	The invited talk "Roadways to Research" on 10/11/2023 was successfully held, offering students guidance on research methodologies and career prospects in academia. The session inspired several students to explore research opportunities.
9	The IQAC approved the organization of an electoral enrolment camp on 24/11/2023 in collaboration with local election authorities to assist students with the voter registration process and raise awareness about their voting rights	An Electoral Enrolment Camp was organized on 24/11/2023, enabling eligible students to register as voters. The initiative witnessed active participation and raised awareness about democratic responsibilities.

Smt. SIMI M   Prof.(Dr.) Kishor Kumar B S

Coordinator, IQAC   Principal

SAS SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st December 2023
(A.Y.2023-24)

Sl.No	Name of the Person	Designation and affiliation
Chairperson		
01	Dr. Kishorkumar B S	Principal
Coordinator/Director of IQAC		
02	Smt. Simi M	Associate Professor, Department of Computer Science
Administrative officers		
04	Smt.Bindu K L	Member, Junior Superintend
Teacher Faculties		
05	Sri. Sathyanarayanan S	Associate Professor, Department of English
06	Dr.Sona A	Assistant Professor, Dept. of Biotechnology
07	Dr. Ajith P S	Associate Professor, Department of Commerce
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09	Sri. Krishna Kumar M R	Associate Professor, Dept. of Computer Sciences
10	Smt. Anitha A O	Associate Professor, Department of English
11	Sri.Rajesh N	Associate Professor, Dept. of Computer Sciences
12	Sri. Jijith V S	Assistant Professor, Dept.of Computer Sciences
13	Dr. Priya Senan V	Assistant Professor, Department of Biotechnology
14	Smt. Anitha Bhai	Assistant Professor, Department of Commerce
Members from Management		
15	Sri.Anil Kumar D	RDC Member, Management Representative
Nominees from Alumni/Students/Local society		
16	Kum. Ajanya M J	Member, Student Representative
17	Mr.Mohammed Abbas	Member, Alumni Association
18	Sri. K U Jenish Kumar	Member of Kerala Legislative Assembly
Nominees from Industry/Employer/Stakeholders		
19	Dr. Roys Mallassery	Principal, SNDP Yogam College, Konni
20	Smt.Jyothy R	Principal, MMNSS College, konni
21	Dr.P K Josekutty	Principal, St. Thomas College, Konni

Agenda

1. Soil Day Celebrations
2. Christmas Celebrations
3. IoT Training at College
4. National Seminar on "The Role of Media and Courts in Safeguarding Democracy"
5. World Wetland Day
6. Seminar on "World Peace through Unitive Understanding"
7. Virtual Lab Training Class
8. Inauguration of Central Computer Lab
9. Annual Sports Day
10. National Science Day
11. Outdoor Nature Education Programme

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st December 2023
(A.Y.2023-24)

Sl.No	Agenda	Decisions
1	Soil Day Celebrations	The IQAC decided to celebrate Soil Day with a seminar on soil conservation and sustainability, with an emphasis on the impact of healthy soils on agriculture and the environment.
2	Christmas Celebrations	The IQAC approved organizing Christmas celebrations on 21/12/2023, including a cultural program, carol singing, and a special assembly, to promote joy, unity, and the spirit of giving.
3	IoT Training at College	The IQAC approved the IoT training program on 18/01/2024 to enhance students' knowledge in emerging technologies. The necessary arrangements, including lab facilities and trainers, will be ensured for smooth execution.
4	National Seminar on "The Role of Media and Courts in Safeguarding Democracy"	The committee decided to organize a two-day national seminar on 22/01/2024 and 23/01/2024 with distinguished speakers to discuss the interplay between media and courts in preserving democratic values. Registration and promotion efforts will be initiated promptly.
5	World Wetland Day	It was resolved to conduct an awareness program on 02/02/2024 emphasizing wetland conservation, supported by interactive sessions and educational campaigns. The event will highlight the role of wetlands in environmental sustainability.
6	Seminar on "World Peace through Unitive Understanding"	The IQAC approved the seminar on 08/02/2024 to foster discussions on achieving world peace through holistic understanding. Arrangements for the speaker and logistics will be prioritized.
7	Virtual Lab Training Class	The committee decided to organize a virtual lab training session on 14/02/2024 to familiarize students with advanced virtual tools and simulations. Preparations for lab infrastructure and participant registrations were approved.
8	Inauguration of Central Computer Lab	The inauguration of the new Central Computer Lab on 22/02/2024 was confirmed to take place with a formal ceremony. The facility will be introduced to students and faculty through a guided session highlighting its capabilities.
9	Annual Sports Day	It was decided to organize the Annual Sports Day on 23/02/2024 with a range of events to encourage physical activity and team spirit. Necessary arrangements for the venue, equipment, and participant coordination were approved.
10	National Science Day	The IQAC resolved to celebrate National Science Day on 28/02/2024 by hosting exhibitions, lectures, and competitions to promote scientific innovation. Collaboration with departments for maximum engagement was encouraged.
11	Outdoor Nature Education Programme	The committee approved the Outdoor Nature Education Programme on 29/02/2024 to provide experiential learning in a natural setting. Safety measures and student involvement will be key considerations in its execution.

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st December 2023
(A.Y.2023-24)

Sl.No	Decisions	Action Taken
1	The IQAC decided to celebrate Soil Day with a seminar on soil conservation and sustainability, with an emphasis on the impact of healthy soils on agriculture and the environment.	Soil Day was celebrated on 07/12/2023 with a seminar on the theme "Soil and Water: A Source of Life." Participants gained knowledge about sustainable soil and water conservation practices
2	The IQAC approved organizing Christmas celebrations on 21/12/2023, including a cultural program, carol singing, and a special assembly, to promote joy, unity, and the spirit of giving.	Christmas celebrations on 21/12/2023 featured carol singing, cultural performances, and festive decorations. The event fostered a spirit of joy and togetherness among the college community.
3	The IQAC approved the IoT training program on 18/01/2024 to enhance students' knowledge in emerging technologies. The necessary arrangements, including lab facilities and trainers, will be ensured for smooth execution.	The IoT training program was successfully conducted on 18/01/2024, with active participation from students and faculty. Lab facilities and trainers were arranged as planned.
4	The committee decided to organize a two-day national seminar on 22/01/2024 and 23/01/2024 with distinguished speakers to discuss the interplay between media and courts in preserving democratic values. Registration and promotion efforts will be initiated promptly.	The national seminar held on 22/01/2024 and 23/01/2024 saw excellent engagement, with insightful sessions by invited speakers and enthusiastic participation from attendees.
5	It was resolved to conduct an awareness program on 02/02/2024 emphasizing wetland conservation, supported by interactive sessions and educational campaigns. The event will highlight the role of wetlands in environmental sustainability.	The World Wetland Day program on 02/02/2024 included an awareness session and interactive activities, emphasizing the importance of wetlands in environmental conservation.
6	The IQAC approved the seminar on 08/02/2024 to foster discussions on achieving world peace through holistic understanding. Arrangements for the speaker and logistics will be prioritized.	The seminar conducted on 08/02/2024 featured a thought-provoking discussion on achieving world peace, with notable participation from students and staff.
7	The committee decided to organize a virtual lab training session on 14/02/2024 to familiarize students with advanced virtual tools and simulations. Preparations for lab infrastructure and participant registrations were approved.	The virtual lab training class was held on 14/02/2024, equipping students with hands-on experience in advanced virtual tools and simulations.
8	The inauguration of the new Central Computer Lab on 22/02/2024 was confirmed to take place with a formal ceremony. The facility will be introduced to students and faculty through a guided session highlighting its capabilities.	The Central Computer Lab was inaugurated on 22/02/2024, with a formal ceremony showcasing its advanced infrastructure and benefits to students and faculty.
9	It was decided to organize the Annual Sports Day on 23/02/2024 with a range of events to encourage physical activity and team spirit. Necessary arrangements for the venue, equipment, and participant coordination were approved.	The Annual Sports Day was conducted on 23/02/2024 at the municipal stadium, featuring a variety of events that witnessed enthusiastic participation from students and staff.
10	The IQAC resolved to celebrate National Science Day on 28/02/2024 by hosting exhibitions, lectures, and competitions to promote scientific innovation. Collaboration with departments for maximum engagement was encouraged.	National Science Day celebrations on 28/02/2024 included exhibitions, seminars, and competitions, successfully promoting scientific innovation and creativity among participants.
11	The committee approved the Outdoor Nature Education Programme on 29/02/2024 to provide experiential learning in a natural setting. Safety measures and student involvement will be key considerations in its execution.	The Outdoor Nature Education Programme on 29/02/2024 provided students with valuable experiential learning in a natural environment, conducted smoothly with adequate safety measures.

Smt. Simi M   Prof.(Dr.) Kishor Kumar B S

Coordinator, IQAC   Principal

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02	Smt. Simi M	Associate Professor, Department of Computer Science
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Nominees from Alumni/Students/Local society		
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20	Smt.Jyothy R	Principal, MMNSS College, konni
21	Dr.P K Josekutty	Principal, St. Thomas College, Konni

Agenda
1. Election Awareness Class
2. Sahodaran Ayyappan Anusmaranam
3. Handicraft Exhibition
4. Women's Day Celebrations
5. Farewell Ceremony for Retiring Staff
6. College Annual Day
7. Forest Day Observance
8. Inauguration of Smart Weather Station
9. Online Face-to-Face Programme by MG University

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st March 2024
(A.Y.2023-24)

Sl.No	Agenda	Decisions
1	Agenda 01:Election Awareness Class	To organize an election awareness class to educate students about the importance of voting, electoral procedures, and democratic participation.
2	Agenda 02: Sahodaran Ayyappan Anusmaranam	To conduct a remembrance program to honor the contributions and legacy of Sahodaran Ayyappan, with speeches and discussions highlighting his ideals.
3	Agenda 03:Handicraft Exhibition	To arrange a handicraft exhibition showcasing the creative works of students and local artisans, encouraging innovation and entrepreneurship.
4	Agenda 04: Women's Day Celebrations	To celebrate International Women's Day with activities such as an invited talk, cultural performances, and discussions on women's empowerment and gender equality.
5	Agenda 05: Farewell Ceremony for Retiring Staff	To organize a farewell ceremony to honor and express gratitude to retiring staff members for their valuable contributions to the institution.
6	Agenda 06: College Annual Day	To celebrate the College Annual Day with a variety of cultural programs, prize distributions, and the annual report presentation by the Principal.
7	Agenda 07: Forest Day Observance	To mark Forest Day by organizing a tree-planting drive and an awareness session on forest conservation and sustainable practices.
8	Agenda 08: Inauguration of Smart Weather Station	To inaugurate the Smart Weather Station set up by the Computer Science Department, showcasing its features and applications for meteorological studies.
9	Agenda 09: Online Face-to-Face Programme by MG University	To facilitate an online face-to-face session by MG University for higher secondary students and their parents, addressing queries about the First-Year Undergraduate Program (FYUGP).

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st March 2024
(A.Y.2023-24)

Sl.No	Decisions	Action Taken
1	To organize an election awareness class to educate students about the importance of voting, electoral procedures, and democratic participation.	An election awareness class was successfully conducted on 05/03/2024, providing students with valuable insights into electoral processes and the significance of voting in a democracy.
2	To conduct a remembrance program to honor the contributions and legacy of Sahodaran Ayyappan, with speeches and discussions highlighting his ideals.	The Sahodaran Ayyappan remembrance program held on 06/03/2024 featured inspiring talks and discussions highlighting his contributions to social reform and equality.
3	To arrange a handicraft exhibition showcasing the creative works of students and local artisans, encouraging innovation and entrepreneurship.	A vibrant handicraft exhibition was organized on 07/03/2024, displaying innovative works by students and local artisans and promoting creativity and entrepreneurship
4	To celebrate International Women's Day with activities such as an invited talk, cultural performances, and discussions on women's empowerment and gender equality.	Women's Day was celebrated on 08/03/2024 with an engaging talk on women's empowerment, cultural events, and interactive sessions to promote gender equality.
5	To organize a farewell ceremony to honor and express gratitude to retiring staff members for their valuable contributions to the institution.	A heartfelt farewell ceremony was conducted on 13/03/2024, honoring the retiring staff for their significant contributions and dedicated service to the institution.
6	To celebrate the College Annual Day with a variety of cultural programs, prize distributions, and the annual report presentation by the Principal.	The College Annual Day, celebrated on 15/03/2024 and 16/03/2024, showcased cultural performances, prize distributions, and the presentation of the annual report by the Principal.
7	To mark Forest Day by organizing a tree-planting drive and an awareness session on forest conservation and sustainable practices.	Forest Day was observed on 22/03/2024 with a tree-planting drive and an awareness session to emphasize the importance of forest conservation.
8	To inaugurate the Smart Weather Station set up by the Computer Science Department, showcasing its features and applications for meteorological studies.	The Smart Weather Station was inaugurated on 27/03/2024, with demonstrations on its features and its applications for meteorological research and education.
9	To facilitate an online face-to-face session by MG University for higher secondary students and their parents, addressing queries about the First-Year Undergraduate Program (FYUGP).	An online face-to-face session was successfully conducted on 24/05/2024 by MG University, clarifying FYUGP-related queries for higher secondary students and their parents.

Smt. Simi M   Prof.(Dr.) Kishor Kumar B S

Coordinator, IQAC   Principal