



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sahodaran Ayyappan Smaraka SNDP Yogam College Konni
• Name of the Head of the institution	Dr. Kishor Kumar BS
• Designation	Principal-in-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04682960090
• Mobile no	9605060199
• Registered e-mail	sassndpyogamcollegekonni@gmail.com
• Alternate e-mail	kishorekumardr42@gmail.com
• Address	Sahodaran Ayyappan Smaraka SNDP Yogam College, Post Box No.16
• City/Town	Konni, Pathanamthitta
• State/UT	Kerala
• Pin Code	689691
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr. Sona A				
• Phone No.	04682999566				
• Alternate phone No.	9074697036				
• Mobile	9400630559				
• IQAC e-mail address	sasiqac@gmail.com				
• Alternate Email address	bijusona442@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	sascollegekonni.in/home/subtabpage/39				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sascollegekonni.in/home/subtabpage/188				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.58	2016	16/09/2016	15/09/2021
6. Date of Establishment of IQAC			10/03/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	RUSA	RUSA	2021	6500000	
Institution	WWS	Directorate of Collegiate Education	2020	1,04,400	
Institution	ASAP	Allotment from ASAP	2020-2021	38130	

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>MoU signed with Collaborating Institutions Certificate Programs conducted Training program for Teaching and Administrative Staff organized Orientation Program for First Year UG and PG Students Organized International Webinar Series</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Introduction of certificate courses	Certificate courses offered
Action plan and academic calendar	Action plan and Academic calendar prepared
Starting of MoU	Started MoU with Daksha Academy Thiruvananthapuram and MMNSS College, Konni
Extension programme on waste management	Commerce department conducted extension program in waste management in various educational institutions
Organising International virtual conference	Department of Biotechnology organized international virtual conference
Conducting webinar series in IPR and soft skills in various colleges	Conducted webinar series in IPR and Soft Skill in various educational institutions.
Encouraging faculties to attend professional development training	Faculties actively participated in online professional development programmes
Strengthening ICT Facilities on the campus	In process of strengthening of ICT facilities
SSR preparation 2020-21	SSR submitted
Induction programme for first year students	Organized orientation program for first year students - PRARMBH 2K20
Website updating	Website updated
Feedback system 2020-21	Feedback analyzed and action taken
Professional training for teaching and nonteaching staff	Online training conducted for teaching and non-teaching staff
IIQA submission	IIQA submitted
13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	03/01/2022

Extended Profile

1. Programme

1.1	236
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	837
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	368
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	306
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	44
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	32
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	23
4.2 Total expenditure excluding salary during the year (INR in lakhs)	113.07
4.3 Total number of computers on campus for academic purposes	95
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process Response: Sahodaran Ayyappan Smaraka SNDP Yogam College caters to the needs of young minds in their formative years of learning and career building. It is affiliated to Mahatma Gandhi University, and strictly follows</p>	

University prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures. Academic year commences with an Orientation Programme for the new batch of students at the beginning of the session. Curriculum planning and implementation: Effective Curriculum Delivery: Academic council of the institution takes the responsibility of effective curriculum delivery and planning curriculum enhancement programs through well-structured academic calendar to include various curricular and co-curricular activities like bridging the gap with industry expectations, skill development and value addition programs and faculty training. It consists of Principal, Heads of Departments and IQAC. Planned Process At the commencement of the academic year, the HoDs along with Principal engage in a brain storming session with regard to teaching-learning activities keeping in view the outcomes of the previous academic year. Academic Calendar is prepared by the academic council to fulfil the objectives of the curriculum delivery keeping the schedule of the university on the bodies. Orientation Programme is scheduled in the first week of every semester, for the fresh batch of students to provide an insight to the curriculum. Time-Table Committee prepares a master timetable at the college as well as department level that includes Bridge courses, slots for core papers, elective papers, soft skills, seminars, guest-lectures, Mentor-Mentee activity, and Remedial classes of various departments. Program Outcomes (POs) & Course Outcomes (COs) of all programs are well defined and disseminated to all stakeholders through the website. Progress of the syllabus coverage and curriculum delivery is reviewed through the lesson plan and work diary of the faculty members. Eminent Academicians & Industry Experts are invited for delivering lectures on current trends related to curriculum. In order to bridge the gap between industry and institution. Different Pedagogy in teaching such as blended lecture methods, participative, experiential learning, ICT, Computer Based Learning (CBL), Self Directed Learning (SDL) apart from Chalk and Talk are adopted in curriculum delivery. These initiatives and methodologies have resulted in excellent results in the past five years. Two internal assessments in a semester keep the students abreast of the subject, making their continuous learning process easy and stress-free. Teachers are trained on a regular basis through Orientation Programs, FDPs, and Onlineworkshops, to enhance their ideas to impart global knowledge & life skills to the students. The Institution has a well-equipped Library with reference books, journals e-learning resources and newspapers thus provide vast resources related to academics and competitive exams. Feedback on curriculum is collected, analyzed, and communicated to the University to upgrade the curriculum based on past experiences. The

faculty members of this institution, nominated on the BOS and BOE contribute in providing the expectations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sascollegekonni.in/home/tabpage/204

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE Response: The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so as other stakeholders are informed regarding the activities and events happening in the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam Continuous Internal Evaluation process: 1. Announcement of overall structure schedule of CIE The College has an Internal Assessment Examination Committee (IAEC) to oversee the conduct of the Internal Assessment Tests. Test dates are announced one week in advance by the Coordinator to the individual departments and tests conducted accordingly. Timetables are displayed on the department notice boards, institutional websites and through WhatsApp student groups. The syllabus for IA is announced a week in advance by the concerned subject teachers. 2. Setting of Question papers: Faculty set the question paper keeping POs and COs and unitized syllabi and University examination pattern in consideration. CO and PO attainment is made through online ERP software. Question papers are submitted to IAEC 3 days before the commencement of the IA test. 3. Conduct of Internal Assessment Test: The committee conducts the exams in Specific answer booklets which shall be distributed to the departments on the date of the examination. Page 21/102 13-10-2021 11:14:52 Self Study Report of Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni Evaluations of IA answer script: These remarks on the evaluated answer scripts help students in analyzing their mistakes and significant improvement in the subsequent IA test. 4. Dissemination of IA marks: IA marks are announced, and the answer booklets are distributed in the class within the next 5 days from the conclusion of the IA test. IA marks are displayed on the notice board. An option is given to the students to bring their grievance if any to the concerned subject

teacher and/or HOD to solve it within 5 days from the announcement of IA marks. 5. Action is taken for the improvement of student performance Mentors/Class Teachers identify the slow learners based on the IA marks and classroom dynamics and meet the Mentees to motivate and encourage them to make more efforts in their studies thus aiding them to get a better percentage in the university examination. Remedial Classes are conducted for slow learners to improve their learning patterns. Simplified notes, extra assignments, one to one explanation are some methods employed by teachers in Remedial classes. Likewise, students who are capable of scoring better marks are also coached to get university ranks. Parents-teacher's meetings are held after the first IA test to update the parents on the progress of their wards in all aspects of their performance, behaviour, and discipline. Apart from written tests, students are also given opportunities to do seminars, write assignments, projects, and internships to broaden their skills. 6. Submitting IA marks to University: Departments prepare a consolidated IA marks list to be uploaded in the university portal before the commencement of theory exams after verifying the same with the respective subject teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sascollegekonni.in/home/subtabpage/53

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

433

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum Response: The institution is affiliated to Mahatma Gandhi University and the curriculum involves essential components of environmental awareness and awareness on human rights in UG programmes. The PG Programme Biotechnology has courses dealing with environmental deterioration and conservation in detail. PG programmes in Physics, Computer Science and Commerce also cover elements on global environmental issues, Intellectual Property Rights etc. This is further enriched by suitable activities conducted by the college. Many events are organised on gender sensitisation, environmental issues and human rights and IPR to shape a new generation alive to the issues and solutions associated with this. Various clubs of the college adopt appropriate measures to fulfil this.

The Women cell of the college focus on the empowerment of women students which in turn empowers the society. In a modern society women have to play multiple roles and they should be equipped for that. With this aim many awareness programmes like workshops, seminars, debates etc are organised. Both male and female students should be aware of the marginalisation faced by women and they should be sensitive to the transgender issues. Every year women's day is celebrated with different activities in which students get opportunities to interact with experts, social workers, poets etc. Programmes on gender sensitisation, personality development, women's rights were organised. Ozone day, Wetlands day, Science day etc were regularly observed to signify the corresponding themes. A commemoration of women scientists were done by students based on the theme 'women in science'. Webinars, workshops etc on IPR by various Departments and some outreach programmes for school students were also conducted based on this. Identification of medicinal plants, poster making on global warming, preparation and distribution of cloth bags etc were conducted. Training on mushroom cultivation was

conducted and activities to recycle used materials and campaign against plastic usage were organised by the teachers and students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

295

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://sascollegekonni.in/home/subtabpage/234
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sascollegekonni.in/home/subtabpage/234

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

309

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

178

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The admission procedure is empowered through the Centralised Allotment Process (CAP) of the University on a merit basis. Transparency is ensured at different levels in the admission process. The institution has evolved a systematic and structured mechanism to implement competent and decisive learning game plans based on the perceptivity levels and intellectual brilliance of scholars.

Assessment of Learning Levels

The appraisal of learning grades of admitted students or evaluation of advanced learners and slow learners is primarily done through: Induction Programme

- Scrutiny of students' data that incorporate the academic history
- First Internal Assessment Test
- Achievement in curriculum-related activities
- Feedback of mentors
- Involvement in the ventures of diverse clubs and cells
- Performance in assignments
- Problem-solving skills in class
- Group discussions
- Involvement in practical and lab experiments
- Peer teaching
- Competence in English language
- Computer deftness

Strategies for Advanced Learners

The advanced learners are equipped with the following facilities and exceptional programs to hone up their skills to accomplish academic excellence and life mastery:

- Scholarly motivation and guidance under Kerala Government-sponsored Walk with a Scholar Scheme & Scholar Support Programme.
- Counsel and orientation to sign up for online courses in MOOC, NPTEL, and other e-learning platforms.
- Dissemination of merit scholarships, cash awards, laurels, accolades, and other recognitions.
- Opportunity to represent the college in intercollegiate, state & national competitions to showcase their talents.
- Association in peer teaching to savor the benefits of collaborative learning.
- Participation in national and international seminars and workshops and learners are imparted navigation and exposure to publish articles in research oriented academic journals.
- Training offered by the Career Guidance and Placement Cell of the college for advanced learners to qualify Kerala Public Service Commission examinations, bank coaching, and other competitive examinations.
- Interaction with erudite scholars at premier institutions like NIT, IIM, etc.
- Training sessions and pep talks galvanize advanced learners to blend intellectual left-brained rationale with intuitive right-brained reflection.

Strategies for Slow Learners

Slow learners are identified in each subject and they are lavished special care and classes by the teachers concerned under the Kerala Government initiative, the Scholar Support Programme. The other remedial measures are as follows:

The college embraces a mentoring system in place to uplift the slow learners.

- Remedial classes are aligned based on the distinct needs and intellectual quotient of students.
- Bridge courses have bridged the knowledge gaps of learners having more limited exposure to advanced studies.
- Participative learning and collaborative learning modes have been implemented to facilitate student-centric mode.
- Learning components have been simplified.
- Soft skill-enhancing programs are conducted frequently

- Learners are motivated to engage in various clubs to redefine their emotional quotient and organizing power.
- Group assignments and projects are assigned to slow learners.
- Tutorial sessions are student-centric and Teaching-Learning Evaluation has become an essential part of the curriculum.
- Personal counseling and motivation help slow learners learn better.
- Frequent interactions are held with parents to perceive the learning capabilities
- Special counseling is imparted to the students who fail in examinations
- To purchase study materials and learning tools, financial aid is lavished upon less fortunate students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
837	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning ecosystem of the institution is conducive to facilitate and streamline the learning levels of students fixing them at the center. In addition to the conventional lecture method, many student-centric methods are used to improve the productive self-learning experience of learners.

Experiential learning

- ICT empowered peer teaching, seminar presentations, assignments, case study, quizzes, interactive discussions, video conferencing, etc build up the teaching-learning process more dynamic and purposeful.
- The Biotechnology department imparts training in vocational subjects like organic farming, mushroom cultivation, vermicomposting, etc to enhance, energize and edutain the learning experience.
- Student presentations, deliberations, and debates are part and parcel of the learning process.
- Internet facility is made available in the library, office, computer lab, and in all departments.
- Students create PowerPoint presentations, video lectures, posters, mind maps, etc on the topics assigned to them by the faculty.
- Learners are dispensed with ample practical sessions in the use of scientific apparatus and accessories for demonstrative learning purposes.
- Practical sessions in water quality tests, soil tests, blood tests, first aid, etc are provided to enable them to meet the challenges in life.
- Hands-on training sessions are imparted to students on disaster management, waste management, and pandemic management
- The girl students are sensitized to feminine problems through Women's Cell.
- Ample opportunities are accorded to the 'do it yourself' technique.
- Some portions of the syllabus is retained for the students to learn by themselves. Intellectual pursuit is made more dynamic by indulging in authentic research and self-reliant learning methods.
- Some portions of the syllabus are reserved for the students to pick up by themselves. Industrial visits and field trips help students develop a comprehensive idea of the working of the industry sector. They acquire better exposure to channelize themselves to the corporate world.
- During field surveys, students apply the skills of accessing, processing, editing, and publishing data. The application of logical thinking and reasoning enables them to derive inferences based on comprehension.
- Under a cooperative learning system, the students are split into micro-groups to teach a chosen area upholding the vision, 'Each one, teach one'

Problem Solving

Case-study method

- Project-based learning where problem-solving methodologies are put into practice.
- Exhibitions confer an opportunity to come up with innovative methods of problem-solving
- Soft skill development programs by illustrious trainers foster the problem solving skills of scholars.
- Students are actively involved in awareness projects like solid waste management, rainwater harvesting, and educating the people in the extended community.

Skill enrichment programs

- PG students are motivated to present papers from academic journals.
- Participation and paper presentation of students in National and International conferences.
- Enrollment of students in Additional Skill Acquisition Programme, initiated by Kerala Higher Education
- The institution is a local chapter of NPTEL. The academic fraternity and students get enrolled in various certificate courses conducted by MHRD, IIT, IIM, and the like.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute consciously offers prime priority in blending innovative and creative practices into the teaching-learning process to augment the quality of education. The envisioned policy to advocate MOOCs is crystallized by the NPTEL local chapter of the institution. Every core department offers an open course to promote interdisciplinary studies

Various innovative state-of-the-art ICT blended teaching approaches followed are

- Google Classrooms, Google Meet, Zoom, TeachMint learning app, Google slides, Google forms, Google docs, PowerPoint Slides,

Youtube videos: The faculty members extensively work with these e-learning platforms and tools to deliver the course content effectively. Teachers formulate course outcomes, create lessons, manage courses, and interact with other teachers and students using this platform.

- Digital library ventilates online content to the entire college community and provides access to e-books, e-journals, and databases.
- Authorize access to subscription-based journals from prestigious sources.
- Project-based learning- All final year students have to accomplish an academic project at the end of their last semester.
- The management skills of the Department of Business Administration students are enhanced by conducting entrepreneurship programs, case studies, mini-projects, and the like.
- Exhibitions and poster presentations by the core and satellite departments as part of the observance of important days are cardinal features of the college.
- Academic tutorials enable the learners to improve their learning process.
- The language departments organize competitions like poster designing, short story writing, elocution, recitation, etc to improve the communication skills and literary flair among students.
- Academic WhatsApp groups are formed by the faculty for facilitating the teaching-learning process.
- The learning outcomes are evaluated through online tests periodically.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

615

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college emphatically fosters a well-structured mechanism of Internal Evaluation system considering its key impact and influence on the academic performance of mentees. As per the precept of the University, the internal assessment is made functional based on students' attendance, writing skills (assignment), presentation skills (seminar), and knowledge levels(test papers).50% of the internal marks is endowed to 2 internal assessments, 25% is allocated to assignments and the remaining 25% is conferred to attendance.

Transparency

Internal Evaluation Peer Committee: The college has constituted a peer committee to monitor and coordinate the continuous internal evaluation process soon after the introduction of CBCS. The committee is entrusted with the tasks of collection, sorting, and security of question papers.

Syllabus and Schedule: The syllabus of the exam is announced well in advance before the examination. The dates of the same are published in the college handbook and are also intimated to the students through the public address system, college website, and college notice boards.

Examination Material Management: Question papers, answer books and other stationery items required for the conduct of examinations are stored systematically. The office has reprographic facilities to generate the required number of question papers well in advance.

Evaluation Results: The valued answer scripts are returned individually to the learners within one week and they are offered an opportunity to approach the subject teacher if in case of any corrections and clarifications. Marks of the internal evaluation are

duly uploaded by the respective departments and are scrutinized by the peer committee.

Internal Evaluation Coordinator: The internal evaluation coordinator ensures that the internal exam results are duly signed by the mentors, HoDs, and the Principal before uploading them to the University portal.

Attendance Report: The attendance report is published every month by corresponding mentors.

CCTV Surveillance: As per the directives of the High Court of Kerala, CCTVs are installed in the examination halls to ensure absolute transparency in the conduct of examinations.

Robustness:

Frequency: The college conducts two test papers in a centralized manner and out of these, one is a model exam in the university examination pattern.

Three Tier Grievance Redressal Mechanism: The college holds a three-level grievance redressal mechanism viz department level, college level, and university level, specifically mentioned in the college calendar. Any grievances relating to the conduct of examinations or valuation of answer scripts may be reported to the concerned teacher and further to the tutor, HoD, and Principal.

Supplementary Examinations: If students could not attend the scheduled tests due to genuine reasons, they can appear for supplementary examinations.

Projects: Internal marks are awarded to the students for the final semester academic projects based on punctuality, quality of data collected, and timely submission.

Seminars/ Online Assignments:

Apart from internal assessments, students are also supposed to present seminars and submit online assignments on the topics prescribed in the syllabus. Experiential learning like field projects and internships are promoted by some departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution maintains a three-tier Grievance Redressal Mechanism with two levels at the college itself and the third higher level at the University. Mostly the grievances are redressed at the college levels with the effective and timely intervention of the internal evaluation coordinator, mentor, HoD, and the Principal.

Level 1 Department Level

The department-level committee is chaired by the Head of the Department, mentor, and the teacher in charge as members

While distributing the valued answer scripts the students can scrutinize their answer scripts in the presence of their subject teachers. It ensures transparency and reliability of the evaluation process.

If needed the answer script is revalued by the faculty in the presence of the complainant.

Corrections are made by the respective faculty member in case of any discrepancy in the marks awarded.

A progress report of internal examination is shared with the parents during the open house meetings. During interaction with parents, the teachers better understand student's strengths, needs, behaviors, and learning styles.

Fairness and impartiality in Internal Evaluation are the key indicators in the criterion in online evaluation too.

Level 2: College Level

A student can approach the higher level only if his grievance is not redressed at the lower level.

The grief unresolved at level 1 is settled at level 2 by the college-level committee with the Principal as Chairman, mentor, Head of the

concerned department, and a senior teacher nominated by the college council as members.

The college-level coordinator sends a list of students registered for each program in the prescribed format given by the university.

Proper awareness of the program concerning the internal/ continuous evaluation scheme is duly imparted to the learners.

The internal evaluation report in the prescribed format is sent to the university before the fourth week of October and March respectively for odd and even semesters in every academic year.

Level 3: University Level

Students can approach the university when their grievances are not settled at the department and the college levels.

The Students' Grievance Portal deals with a diversity of students' complaints and grievances coming up for redressal.

In case of evidence of malpractices in University examinations, the matter is referred directly to the university on the same day itself by intimating the External Examiner through the proper channel.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

On the successful completion of a specific course/ program, Programme Outcome (PO), Programme Specific Outcome (PSOs), and Course Outcomes (COs) are the basic concepts, knowledge, and skills acquired by the students. This set of skills enables mentees to face the challenges in the corporate world, enhancing their employability skills and adapt themselves to the corporate culture with ease once they are employed.

Communication to the Teachers

M G University introduced Outcome-Based Education (OBE) as the new curriculum for UG programs in 2017. Since then it has been functional in college under the active instruction of IQAC.

Each department prepares Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) based on the learning objectives mentioned in the university syllabus.

Each department designs multiple execution methods in consultation with the subject faculty for the proper realization of the Course Outcomes (COs)

The mentors make certain that each student has awareness regarding the syllabus, POs, PSOs, and COs.

The progress and performance of students are regularly monitored and documented using several assessment tools

For PG programs, OBE workshops are organized by the University during curriculum revision and they enlighten the faculty to get a specific outlook concerning the different learning outcomes.

Internal examinations, regular class tests, assignments, seminars, projects, viva voce, feedback, evaluated surveys, questionnaires, program-specific organizations, program materialization, etc. are the learning tools used for assessing the program and course outcomes.

Communication to the Students

POs, PSOs, and COs are well displayed on the website

POs, PSOs, and COs are displayed on the Department Notice Boards.

Heads of the Department and the class mentors elaborate various program outcomes to the learners during orientation meetings and interactive sessions.

The details of the programs such as nature, scope, application, syllabus, program outcomes, and expected skills are also communicated to the students.

Teaching faculty who handle different subjects also make learners aware of the Course Outcomes, Programme Outcomes and Programme Specific Outcomes while introducing the subject and facilitating the teaching-learning process.

The faculty details the pattern of question papers in connection with the course outcomes.

In PG courses, the POs, PSOs, and COs are included in the University Syllabus itself.

POs, PSOs, and COs are displayed on the department pages on the college website.

POs, PSOs, and COs are also discussed in the meetings of the class tutorials.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution initiates mandatory measures to evaluate the level of attainment of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The college follows the assessment strategies directed by the University.

Procedures for Assessing the Attainment of Outcomes

Defining COs, POs, and PSOs: Measurement of attainment level of outcomes begins with formally defining the Program Outcomes, Program Specific Outcomes, and Course Outcomes.

Direct assessment tools (COs): Course outcomes are evaluated directly based on the progress and performance of each student in his internal and external evaluation on 20: 80 proportions.

The internal examinations are scheduled as per the guidelines in the University calendar at the beginning of each semester. Formative assessments including practical examinations and viva-voce are conducted by the University. While setting the question papers for internal exams, every question is thoughtfully set to match with the related levels of Bloom's Taxonomy [remembering-understanding-

applying analysing-evaluating-creating] of learning.

Direct Attainment (POs and PSOs): Direct attainment of program outcomes and program-specific outcomes are identified based on the attainment of cognitive levels of course outcomes with program outcomes and program-specific outcomes. Regular class tests, assignments, seminars, projects, and surveys are given to UG and PG students respectively. Result analysis is done after every semester at the department level.

Indirect Attainment(POs and PSOs): College proceeding with direct attainment of program outcomes and program-specific outcomes are mainly evaluated based on course exit surveys and alumni surveys. These surveys are conducted using questionnaires prepared to relate all program outcomes and program-specific

outcomes for analysis. A good proportion of students are placed in reputed organizations soon after the completion of the program and it has become a key indicator of the materialization of learning outcomes. An increasing number of students qualifying for the national level competitive examinations including UGC /CSIR-NET and GATE reflects well on the learning outcome. The incessant support and rapport of the alumni also highlight the satisfaction level of students.

Overall Attainment (POs &PSOs): The attainment of overall program outcomes and program-specific outcomes are computed by adding the attainment values of direct and indirect program outcomes and program-specific outcomes in the proportion of 80: 20 respectively by conducting surveys.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sascollegekonni.in/home/tabpage/220>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has launched many programmes which favour the transfer and creation of knowledge. An innovative environment is emerged in the college by the effective implementation of events which promote the intention. Additional skill acquiring programmes, trainings and collaborative activities are in pace with academic programmes. The college is a local chapter of NPTEL, National Programme on Technology Enhanced Learning. Students and teachers utilize this for acquiring additional skills and knowledge. Training for competitive examinations and career orientation programmes are regularly organized. Entrepreneurship guidance is given to students through different programmes. Students from different departments are selected for Young Investigators Program (YIP), Kerala State Council for Science, Technology and environment to bring out commercialization of research ideas. Expertise of teachers and students are utilized effectively in the transfer of knowledge and regular practice of activities : Department of Biotechnology conducts awareness programmes on environmental day, wetland day,

ozone day etc. Training on mushroom cultivation and vermicomposting is being offered by the department. The department has collaboration with BIIC, Mahatma Gandhi University, CRAR Alappuzha. Online practice (BIONEER) for NET/JRF examinations is also launched. Department of Computer science conducts training on IOT (Internet of Things) and to instigate this a full fledged IOT lab is designed. Workshops are being conducted using the facilities of this lab on different aspects of information technology. On Job Training programmes are offered to VHSC students by the department. As a part of entrepreneurship a bookbinding and printing programme is also conducted. The placement cell of the department conducts placement programmes. Department of law provides classes on Intellectual Property Rights to students of the college and other institutions. Department of commerce offers programmes on solid waste management and reuse. This is meant for awareness creation in school and college students. Industrial visits and projects are conducted by Business administration, Physics and Mathematics Departments. The college drives many extension programmes to serve and create awareness in society. This includes environmental awareness drives, promotion of ecofriendly activities, health awareness programmes. Making and distribution of soaps, cloth bags etc by the students is practiced. A sincere effort is being made through different programmes to create awareness in gender equality and to build up soft skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://sascollegekonni.in/home/subtabpage/91
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Suchitwa Rally, Flood relief collection drive, Vishappurathitha Konni(Food Distribution in Govt. Hospitals), Awareness on Plastic -Colony visit, Old age home visit , Road and River cleaning drive related Sabarimala Pilgrims season, cleanliness Awareness Survey , Cloth distribution to colonies, Sabarimala duty ,Aids awareness, Blood donation camp, Donation of books, Jaivom Organic Literacy Drive health checkup camp. The NCC unit of this college ,14(Ic) under the BN NCC Pathanamthitta, consists of 52 cadets.The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness,for health, Save fuel save country programme,Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating

hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

350

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated on top of the Sahodaragiri Hill, a picturesque campus amidst the beautiful landscape of nature. An eco-friendly atmosphere is maintained in and around the campus. This College meets the requirements of quality education in all aspects of the academic and associated fields. All the activities in the campus are organized by ensuring green protocol. The college offers 4 UG and 5 PG programmes. The College has a total strength of 837 students. There are 8 teaching departments, 22 classrooms, 6 laboratories, 2 computer labs, one museum, one mini seminar hall, one multi-purpose hall, one central library, outdoor play grounds, cafeteria, and one security room to support the entire academic needs of UG and PG programmes. All teaching departments have separate HOD cabins. All classrooms are well ventilated, furnished with white boards with adequate furniture. The classrooms, equipped with CCTV facilities, serve as examination halls. Separate rooms are allotted for IQAC, NCC, NSS, chief examiner's office, counselling cell, physical education and career guidance. All departments have smart classrooms equipped with computers, smart boards, printers and Wi-Fi facilities. There are 9 ICT enabled rooms including classrooms and seminar hall. The college has well equipped laboratories to meet the curriculum requirements of each course under the scheme and syllabi of the university. A well-organized library stacked with books, with a good collection of 7513 books including some rare books, pertaining to syllabus and additional references, along with periodicals, magazines and journals is made available to the students. The library has ample reading room facility. A well-planned layout of the infrastructure facilitates and supports teaching-learning activity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is situated on top of the Sahodaragiri Hill, a picturesque campus amidst the beautiful landscape of nature. An eco-friendly atmosphere is maintained in and around the campus. This College meets the requirements of quality education in all aspects of the academic and associated fields. All the activities in the campus are organized by ensuring green protocol. The college offers 4 UG and 5 PG programmes. The College has a total strength of 837 students. There are 8 teaching departments, 22 classrooms, 6 laboratories, 2 computer labs, one museum, one mini seminar hall, one multi-purpose hall, one central library, outdoor play grounds, cafeteria, and one security room to support the entire academic needs of UG and PG programmes. All teaching departments have separate HOD cabins. All classrooms are well ventilated, furnished with white boards with adequate furniture. The classrooms, equipped with CCTV facilities, serve as examination halls. Separate rooms are allotted for IQAC, NCC, NSS, chief examiner's office, counselling cell, physical education and career guidance. All departments have smart classrooms equipped with computers, smart boards, printers and Wi-Fi facilities. There are 9 ICT enabled rooms including classrooms and seminar hall. The college has well equipped laboratories to meet the curriculum requirements of each course under the scheme and syllabi of the university. A well-organized library stacked with books, with a good collection of 7513 books including some rare books, pertaining to syllabus and additional references, along with periodicals, magazines and journals is made available to the students. The library has ample reading room facility. A well-planned layout of the infrastructure facilitates and supports teaching-learning activity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**10**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****82.703838**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of the college provides reader friendly environment and best learning experience. The central library caters to the need of the entire student community, research scholars and staff, both teaching and non-teaching, of the college. The library functions from 9 am to 4.30 pm on all working days including Saturdays and also during vacations. Library system is reviewed by the Advisory committee which recommends suggestions. The library possesses a collection of 7513 books, 2 journals, 26 periodicals, and 7 newspapers kept in an organized manner and displayed in the library.

In addition, the library has a separate collection of books for competitive examinations. All the functions of the library have been automated using CampusNET ERP Software developed by Infoweavers in technical support with NetSoft inc. Chicago, USA. The modules of the software are acquisition, data entry, circulation and stock verification. Searching and retrieving books are made fast and easy by using computerized catalogue service, providing bibliographical information about the documents and its availability in the library. The library uses barcode technology for speedy issue/return operations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.01761

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-functioning IT infrastructure spread over departments, administrative sections, library, Principal's chamber, IQAC room, computer labs and seminar hall. These facilities are well managed and updated in accordance with the requirements of the students, teachers and administrative sections. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks. The college shifted to its permanent building at Konni in 2003 and at that time there was no internet connection. After 5 years, when BSNL Wimax service was started, the data speed was very slow and there were range issues as well. To solve these problems, BSNL Broadband was initiated but the earlier difficulties still persisted. Finally Optical Fibre Cable was laid which improved the speed of internet connectivity with 100 Mbps. Later it was updated to 300 Mbps speed. BSNL is the Internet Service Provider. The college has 95 computers for students. The entire IT System of the college includes i3 processors or Dual Core, 4 GB RAM, 500 GB HDD, Windows 7 or above. The main computer lab allows access for teachers and students. The power supply in the computer labs, office, IQAC room and some classrooms are protected with 25 KVA UPS and 6.5 KVA solar inverters. All departments maintain essential IT infrastructure like computers and printers. Besides these,

departments also maintain ICT facilities including LCD projector, WiFi/LAN connectivity and Laptop/Desktop for effective instructional transaction. Seminar hall is provided with ICT facilities. Nine classrooms and seminar hall were upgraded with smart classroom facility. The ICT facilities are protected by a dedicated UPS system. Surveillance cameras have been strategically located all over the campus. All departments are having Fiber Optic Cable connectivity offered by BSNL with a data speed of 300 Mbps. Open Wi-Fi facility is provided for teachers and students in the department strictly for academic purposes. Learning management systems like Google Classroom and Moodle are used as secondary learning resources. Whatsapp class groups have been formed to circulate official departmental messages to students. The college has a vibrant website. The website is maintained by a faculty in charge and the support of a professional agency for more dynamism.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established machinery in place for maintenance of campus facilities. The college management is responsible for all the maintenance activities with support of various monitoring committees like College Council, PTA and RDC.

General Facilities

Proper maintenance of general facilities like Seminar Hall, Classrooms, Laboratories, Library and Computer labs are maintained and monitored by a Local Manager appointed by the college management. Electrical works, plumbing works, maintenance of generators for ensuring an uninterrupted power supply, distribution of power to various blocks and unlimited power supply are ensured. Adequate infrastructural facilities are provided in all classrooms and its maintenance is done periodically. Cleaning of classrooms and laboratories are done by supporting staff appointed by the college.

Laboratory and Classroom Facilities

All the departmental labs are taken care of by a faculty member from the respective departments. The Heads of the concerned departments are responsible to take care of department labs. The department council will monitor the maintenance of labs from time to time. The

lab assistant maintains the computer labs and periodically check the lab equipment and facilities. A lab attendant is posted for assisting teachers and students who makes proper arrangement of lab equipment for each practical session. Safety measures are ensured in labs by providing proper ventilation, masks, first aid kits and exhaust ducts. Unlimited power supplies are used in computer labs to prevent voltage fluctuations and related power failure problems. The major instruments are carefully handled. Log book and separate power connections are also supplied.

Infrastructural facilities inside classroom like furniture, electrical appliances and teaching aids are maintained by the teachers in charge with the help of attendants. Head of the department will monitor all these facilities and will report to the concerned authority periodically for proper maintenance.

ICT Facilities

ICT facilities of the college including smart classrooms are maintained with AMC. Regular maintenance of computers, projectors, printers, xerox machines were properly done. College promotes maximum usage, Reuse and Recycle policy to minimize E-waste in the campus. Wi-Fi facility is offered in the campus and is properly maintained and managed by BSNL Service providers. The college website is updated daily by the teacher in charge and is maintained with AMC on yearly basis or whenever required.

Library Facilities

The library system has a proper maintenance mechanism. The library staffs ensure a good reading environment for the students and the teachers. Proper training is given to the staff at the commencement of the academic year to handle the library documents on processing, arranging and conveyance. Library software is regularly updated in line with the academic needs and syllabus requirements. All the books and journals are marked, categorized and arranged in racks for the ease of access. The Librarian will monitor the routine activities of the library system. She will report the maintenance required for the proper functioning of the library on time and discuss the matter with college council and library advisory committee for making sufficient arrangements. The Library Committee function to safeguard the interests of all sections of library users

and also ensures the smooth functioning of the library.

Sports and Games Facilities

The Department of Physical education take necessary steps for the proper maintenance of the sports facilities available in the college. The teacher in charge of the Department of Physical Education supervises the functioning of sports equipment. The civil works of the courts are done with the help of college management and PTA.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

394

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sascollegekonni.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

S. A. S. S. N. D. P. Yogam College, Konni has an active College Union which is constituted each year in accordance with the University rules and regulations. The College Union is empowered to promote student administration and facilitates student activities in the campus.

Functioning of the College Union:

- The College Union: The Chairman, Vice Chairperson (reserved for female student), General Secretary, Arts Club Secretary, Magazine Editor, Two University Union Councillors, two Lady Representatives and one representative from each batch.
- The College Union looks after all the student related activities in the campus with valuable aid and support of Staff Advisors.
- The basic principles of parliamentary democracy is imparted to the students through an election process and the office bearers are accountable to the student community for the activities conducted.

Activities carried out:

- The College Union, under the leadership of office bearers organizes activities to bring out the talents of students. The winners at the College level cultural and arts festival participate in the University Union Youth festival. The Office bearers takes a lead role in it and provides all facilities to our students at their venues.
- The College Magazine published by the College Union reflects

the talents of students in various areas. The magazine editor is responsible for publishing the magazine in time under the supervision of Staff editors.

- Apart from the Union activities, the student involvement is ensured in activities of NCC, NSS and various cells.

Academic and Administrative Bodies/Committees:

- **Anti-Ragging Cell:** It consists of two student representative from UG or PG students who has the thorough understanding on UGC anti-ragging regulations. The other representatives of the Anti-Ragging Cell along with this member takes decisions on issues related to the Anti-ragging Cell.

Anti-Sexual Harassment Cell: It consists of a student representative from UG or PG students who has the thorough understanding on UGC Anti-Sexual Harassment regulations. The other representatives of the Anti-Sexual Harassment Cell along with this member takes decisions on issues related to the Anti-Sexual Harassment Cell.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/tabpage/202
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college registered an Alumni in the year 2016 with the name "STEPPING STONE" under The Travancore-Cochin cultural, literary, scientific and charitable societies act 1955 and has the register no. PTM/TC/367/2016. The Alumni association of SAS aspires to work for a perpetual interaction and a feeling of fraternity among alumni of the college. The association also envisages to provide opportunities for interaction between past & present graduates and faculty of the college. The alumni of our college have found and will keep on finding positions in institutions of National & International repute and the association remains a platform for mutual awareness among all. Currently Sri. Satyanarayanan S, HOD, Dept. of English holds the position of organizing secretary.

OBJECTIVES

STEPPING STONE endeavours to promote a mutually beneficial relationship between the college and its growing worldwide community of alumni.

STEPPING STONE proposes to provide and support alumni programmes and services, facilitate communication with alumni, and strengthen alumni bonds of fellowship and professional association.

STEPPING STONE ventures out to leverage the resources, talents, and initiatives of alumni to advise, guide, support and advocate for the Association and the college in achieving their respective missions and goals.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Governance Mechanism and Policies

SAS SNDP Yogam College Konni is a Higher Education Institution established and run by the Corporate Management of SNDP Yogam Kollam, that offers prime education to the young men and women of the educationally backward area of Pathanamthitta.

"Enlightenment through education" is our prospect. The pedagogy focuses on the holistic formation of the students. It cultivates students' mental, physical, social, emotional, and spiritual growth. Also, it enables the students to find purpose and meaning in life, get connected to the natural world and the community, and it instils in them humanitarian values.

The college caters to the needs of the educationally and economically weaker sections of society. The rural location of the college gives it an entirely different perspective in its plans as compared to those in cities, in that it goes in to fulfil

the dreams of the poor and the marginalised rural population

The college management has superbly drafted policies on the appointment of teachers, admission of students, teaching and evaluation systems.

The college administration is decentralised by the delegation of authority with various officials and bodies that take collective decisions through periodic meetings to organize and execute the activities of the college.

The Organizational Structure

- The General Secretary of SNDP Yogam is the Manager of the college and The SNDP Yogam council is the managing committee.
- There is an RDC (Regional Development Committee) to advise the Manager on matters related to each of the colleges. Our RDC has seven members including the Chairman, Convener and the Principal of the college as members. The Manager of the college visits the college and meets the staff on all important occasions.
- The Education Secretary of SNDP Yogam is in charge of the College affairs.
- The head of the institution, the Principal takes final decisions in the routine affairs of the College following the policies of the management.
- On the administrative side, the Principal is assisted by the college council. All the major decisions and policy changes are implemented in consultation with the Managing Board and Staff Council.
- The Staff Council is a statutory body which consists of the Principal, Heads of all departments and the Librarian. The Staff Council meets once a month or more often. Meetings and

discussions at various levels ensure transparency and coordination in organizational and administrative process and involve the participation of all concerned.

- The heads of the departments who are members of the Staff Council consult with their respective faculty members who put in suggestions.
- Important issues are discussed at the general body meetings of the associations of teaching staff and non-teaching staff and this guarantees the involvement of faculty and support staff in all major decisions taken.
- Quality initiatives suggested by the Departments are brought to the Staff Council and IQAC. After discussion, practically possible suggestions are forwarded to the Managing Board for approval.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/tabpage/143
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college adopts a decentralized system for participatory management to ensure academic and administrative efficiency at all levels. Teachers direct and coordinate academic and extracurricular activities and share administrative responsibility conforming to their seniority and experience.

The staff council is an apex body for decision making and it assists

the Principal in policy formulation and its implementation.

The Heads of Departments are entrusted with administrative duties related to their departments.

Authority is delegated to the teaching and non-teaching staff in accordance with the assignments they are entrusted with.

The institution grooms leadership at various levels starting from students. The students' union remains pivotal in guarding their interests. The class representatives, volunteers or secretaries of different clubs take the leadership in conducting their respective programmes under the guidance of teachers in charge.

Decentralized Governance

The administrative staff and heads of departments assist the Principal in administrative matters for the smooth functioning of the college.

The IQAC takes initiatives for quality improvement. The heads of the departments are given autonomy on matters dealing with their departments. They take decisions in the routine running of the department, like allotment of work, timetable, distribution of duties in extracurricular activities, conduct of internal examinations, attendance of students, matters of students discipline etc.

Only out of the ordinary cases are referred to the staff council. The decision of the committee led by the principal is always final. The departments are run in a more or less uniform manner as common decisions are arrived at in the staff council.

Promotion of participative management

Issues relating to each department are discussed in the department meetings. All members of the department have the say and they will be taken into consideration. Discussions on matters of common interest are taken up at the staff council meetings. Student leaders are involved in discussions of issues pertaining to the student community.

Committees and Cells

Following are the cells and committees in operation at the institution to implement various activities that are part of the strategic plan.

Regional Development Committee

IQAC

Staff Council

Examination Cell

Planning Board

Building Committee

Purchase Committee

Campus Ecological and Beautification Committee

Grievance Redressal Cell

SC/ST Cell

Library Committee

Anti-Ragging Committee

Anti- Sexual Harassment Committee

Admission Committee

Alumni Association

PTA Executive Committee

Right to Information Cell

Case Study: Campus Rejuvenation Project

Self-Financing Block

The management has built a separate, three storeyed block for running unaided courses, having a built up area of 561.74 sq.m. and

floor area of 476.32 sq.m. with only the finishing strokes remaining in its completion.

Computer Lab

A general computer lab is being constructed using the RUSA fund. 75 percent of the work is over. The block has a built up area of 332.29 sq.m. and floor area of 274 sq.m.

Courts

Two courts, one for Basketball and the other for Tennis were built.

Cafeteria

A cafeteria with a built up area of 18.9 sq.m. was set up.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/tabpage/143
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

All the way down the line from the top management, policies have been planned and executed in consonance with the vision of our institution. The accomplishment of vision includes improvement of academia, development of infrastructure, promotion of activities linking the community, bolstering arts and sports, conscientization of the need of pollution free environment, spiritual growth, and stimulation of vocational training.

Highlights of the strategic plans accomplished and afoot:

- Academic.

- A new PG programme was sanctioned.
- Another PG programme got switched from self-financing to aided stream.
- Certificate courses were started.
- Conduct
 - WWS
 - ASAP
 - SSP
 - Remedial classes
- Vocational training is given to students, enabling them to earn while they learn.
- Signed MOU with other institutions.
- Peer teaching is promoted.
- College is a chapter for MOOCs.
- Infrastructure
 - For running self-financing programmes, a new, separate block was built.
 - Construction of a centralized computer lab is underway.
 - Library has been updated with more books.
 - A new cafeteria was built.
 - Renovated and air conditioned the seminar hall.
 - Fixed surveillance cameras.
- Extension activities
 - The NSS unit adopted a nearby village colony.

- The unit built a new road in the colony,
- The unit works for the welfare of the inmates of the colony.
- The unit set up a library in the colony.
- Staff and students joined in the rehabilitation activities after the flood.
- Staffers and students were frontline volunteers during the pandemic Covid-19.
- The NSS unit provided midday meals at hospitals and orphanages.
- Students worked as volunteers at Sabarimala Temple during the festival season.

- Arts and Sports

- Arts and Sport events are held on the campus and in the nearby stadium every year.
- Students participate in University Youth Festivals every year.
- Students go in for Inter-Collegiate sports and game events and do fare well in them.
- Basketball and Tennis courts have been constructed on the campus.

- Environment
 - Saplings and seedlings provided by the Forest Department are planted on the campus periodically.
 - The campus is plastic free.
 - Herbal and Vegetable gardens are maintained along with Mushroom cultivation.

- Spirituality

- Students and staff are given online and face-to-face training in Yoga and meditation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sascollegekonni.in/home/tabpage/147
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure

The college belongs to the Corporate Management of SNDP Yogam Colleges, Kollam and the Manager of the college is the General Secretary of Sree Narayana Dharma Paripalana Yogam. The SNDP Yogam council is the managing committee. There is a local Regional Development Committee to advice the Manager on matters related to each college. Our RDC has seven members including the Chairman, the Convener and the Principal of the college. The Education Secretary of SNDP Yogam is in charge of the College affairs. The head of the institution is the principal who takes the final decisions in the routine affairs of the College. On the administrative side the Principal is assisted by the college council. All the major decisions and policy changes are implemented in consultation with the Managing Board and the Staff Council. The Staff Council is a statutory body which consists of the Principal, Heads of all departments and the Librarian. The heads of the departments who are members of the Staff Council consult their respective faculty members who put in suggestions.

Committees and Cells

Besides, there are many cells and committees to support the administration of the college. They are IQAC, Planning Committee, Purchase Committee, Building Committee, Library Committee, Anti-ragging Cell, Campus Beautification Cell, Anti-sexual harassment Cell, SC/ST monitoring Cell, Women Cell, Right to Information Cell etc.

Mode of Recruitment

When the vacancies of Assistant Professors arise, they will be reported at the Directorate of Collegiate Education and the concurrence will be sought after. Afterwards, the vacancies will be published all India level. Appointment will be made by conducting interview, conforming to the regulations of UGC and Mahatma Gandhi University. In the interview, the panel makes the selection on the basis of academic merit of the candidates.

Promotion

Promotion of teachers is based on UGC guidelines and Mahatma Gandhi University norms. It follows UGC regulations on Career Advancement Scheme and Performance Based Appraisal System set by the University.

Service Rules

The teaching and administrative staff follow the Statute of Mahatma Gandhi University and Kerala Service Rules. They also comply with the regulations of Mahatma Gandhi University of the conduct of University examinations, paper valuation, curriculum revision etc.

Grievance Redressal Cell

Grievance Redressal mechanism is in operation at the college. For that, there are Women's Cell, Anti-ragging Cell and the like.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sascollegekonni.in/home/tabpage/143
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes initiated by the college.

Ø The members of staff are offered a helping hand in meeting medical expenses in case of exigency.

Ø Wi-fi facility is provided to the staff members.

Ø Special casual leave is granted in case the staffers suffer from fatal diseases and undergo treatment.

Ø The HEI organizes conferences, workshops, seminars and webinars for both teaching and non-teaching staff.

Ø Staffers are prompted to attend refresher and orientation programmes being held at Academic Staff Colleges.

Ø Teaching and administrative staff are prompted to do long time and short time online courses.

Ø College conducts orientation programmes on ICT enabled teaching.

Ø Teachers are motivated to take up major and minor projects.

Ø The management encourages the teachers to register for PhD programmes.

Ø Departments and college office are provided with ample laptops, desktops, printers, scanners, and photocopiers.

Ø Gymnasium is made available.

- Ø Parking area for two and four wheelers is provided.
- Ø Ramp and handrails are provided for the differently abled.
- Ø College arranges annual tour programmes for the staffers.
- Ø Luncheon is provided during special and festive occasions.
- Ø In recognition of service, retirement parties are arranged for the members.
- Ø The mini-seminar hall is used for holding meetings and seminars.
- Ø Medical camps are arranged at college.
- Ø College bus provides transportation facility to staffers.
- The staff are provided with canteen facility.
- Preference is given for the children of teaching or non teaching staff for admission to any course in the Management Quota.
- Employment provident fund is there for self-finance staff.

Other Welfare Schemes

- Ø The staff are provided the opportunity to invest in the GAINPF.
- Ø GIS is offered to staff.
- Ø College management takes necessary steps for the promotion of staff.
- Ø Female staffers are given the statutory maternity leave for 180 days and they are also given leave in case of miscarriage or tubectomy.
- Ø Male staffers are allowed to avail paternity leave for 10 days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students' evaluation of teachers.

IQAC has executed a system of evaluation of teachers by the students. To serve this purpose, a proforma has been drafted incorporating various parameters related to teaching and this template is mailed to the students. The students fill it out in the time stipulated. The report of the evaluation formulated by the IQAC is forwarded to the respective teachers.

Self-Appraisal of teachers.

The teachers fill out their self-appraisal forms provided to them pertaining to their curricular and co-curricular activities. The filled-up forms are collected by the IQAC.

Academic Monitoring System: by the Head of the Institution

Teachers furnish the syllabus completion statements at the end of each semester, counter signed by the respective heads of the departments, to the principal.

Academic Monitoring System: by the Head of the Department

Department meetings are held at the beginning and end of each semester, and after the announcement of result.

Management Review on teaching learning process.

The college management always keeps track on the teaching-learning process and departmental activities. The education officer collects the information on the result immediately after its announcement.

Management Review on administrative staff.

The Regional Development Council member visits college every week and makes a direct evaluation of the office work.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/assets/images/Procedures_and_policies%20.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SAS SNDP Yogam College is a government aided college and hence it complies with all rules and regulations stipulated by the government. It conducts audits for all grants and funds received by

the college. The Head Accountant maintains the accounts of the government funds.

Statutory Audit

Statutory audit of all the UGC accounts maintained at the college is done by a registered Chartered Accountant. All financial transactions and related records audited. The Head Accountant of the college maintains the accounts of the government funds. Under the ambit of the statutory audit comes all the non-government funds including the management funds.

External Audit

Funds from the central government and state government including the grants from UGC, NAAC, RUSA, and those for WWS, SSP are audited by the Directorate of Collegiate Education to verify their utilization. The auditors verify if the utilization follows the correct procedures. The suggestions made by the team are taken into account.

The Deputy Directorate of Collegiate Education, Kottayam conducts audit once in every three years. The team of auditors verifies the cash book, acquittance of teaching and administrative staff, SC. ST, OEC students, E-Grants account, Caution Deposit and Fee Receipts. They verify the PD subsidiary register and consolidate registers annually. The grants received from UGC for research projects, national seminars etc. during various plan periods are verified. The report of the audit is sent to the principal by registered post.

For the grants received from the UGC, the college conducts external audits. Registered Chartered Accountants verify the utilization of grants for minor research projects, national seminars etc., and they issue utilization certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Yet to be audited	
File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded
<p>6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources</p> <p>The chief sources of income for the HEI are from the following channels: 1. Funds and grants from the UGC, RUSA 2. Grants from the Government 3. Fees collected from students of self-financing programmes 4. Endowments and Scholarships from various agencies 5. Central/State Government funding for NSS and NCC 6. PTA 7. Fund from Management</p> <p>The college has a well-organized system for the mobilization of fund. It also sees to it that the funds are properly utilized to cater to the needs of the stakeholders. The Planning Board, Building Committee, Purchase Committee, Development Committee and Library Advisory Committee are the organs of this system. At the beginning of each academic year, the requirements of the college in general and of each department is sought and analyzed and the funds are allocated accordingly. At the end of the financial year, both internal and external audits are conducted to ensure the proper utilization of the funds. The responsibility of the financial transactions vests in the Principal and Head Accountant.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
<p>6.5 - Internal Quality Assurance System</p>	

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the college is climacteric in conceiving the ground plan for holistic education, polishing up the competencies of the students, upgrading the teaching learning process and enhancing community services.

Practice 1

Certificate Courses

Employability of graduates has been the topic of discussion and widespread concern all over India in the recent years. To field the question, certificate courses for students, tailored by teachers have been introduced on the campus. The curriculum for the courses has been set for a short term, but not less than thirty hours, by the teachers of each department putting their heads together. Simultaneously, the teachers were keen not to burden the students financially and this was superintended by the teachers, handling the classes themselves. At times, they were assisted by a few alumni with laudable academic records. The departments of Biotechnology, Mathematics, Computer Science, Commerce and Law triumphantly conducted courses, the conduct of which has been beneficial reciprocally that, while the students profited from them by honing their skills, the teachers made the most out of it by expanding their knowledge since the topics selected were trendy and futuristic.

MoU

Signing Memorandum of Understanding with other institutions has been a bold and ground-breaking practice for an HEI in a rural region like Konni. The fringe benefits of the stakeholders have been bilateral thanks to the sharing of the faculties, libraries, infrastructure, and e-facilities. Thus, two MoUs were signed with Mannam Memorial Nair Service Society College, Konni and one MoU with Daksha Academy. Goods and Service Tax, Intellectual Property Rights and Neuro Linguistic Programme and Skill Development have been the programmes that were included in the ambit. The programmes proved to

be serviceable to the stakeholders of all the institutions involved.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college always attaches paramount importance to the holistic development and academic outcome of each student. To this end, IQAC has initiated several measures to review teaching-learning process and has executed several reforms to evaluate the learning outcome of students.

1. Institutional Reviews

Student evaluation

Each department, at the commencement of every semester, deliberates and hits upon the blueprint to be deployed. As part of the continuous evaluation, tests, seminars, and assignments are given to the students. The departments concerned review the progress of the students and Parents meetings are convened.

Teacher evaluation

IQAC sees to it that feedback forms are distributed among students towards the end of each semester for assessing the effectiveness of teaching and that the filled-out forms are collected back from the students, reports are prepared and handed out to the respective teachers, after being analyzed by IQAC.

1. Teaching-learning reforms after the first cycle

SSP

SSP aspires to impart personalized academic support to those

students who are needy, through tutorials, additional lectures, and interactive sessions. The IQAC functions as the piloting council for the programme, and it proposes measures for amelioration. SSP has a coordinator at the college level who keeps record of the activity of the internal mentors.

Certificate Courses

The diminishing employability of the graduates in India has raised many eyebrows recently. To address this concern, certificate courses have been started in the college under the auspices of IQAC and various departments. Each course is of short duration, but not less than 30 hours. The courses are run free of any fees from the students. Each department designs the curriculum, and the classes are handled by the teachers themselves.

MoU

Signing Memorandum of Understanding with other institutions has been a bold and ground-breaking practice for an HEI in a rural region like Konni. The fringe benefits of the stakeholders have been bilateral thanks to the sharing of the faculties, libraries, infrastructure, and e-facilities. The programmes are beneficial to the stakeholders of all the institutions involved.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/#
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sascollegekonni.in/home/tabpage/27
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2020 - 2021 many workshops and seminars on Gender Equity and Gender Sensitization were conducted in the online platform due to Covid 19 Pandemic. It includes celebrations on Yoga Day, Fathers Day, Reading day, National parents Day, Teachers Day, Women Equality day, Youth Day, Women equality Day, International Womens day Etc. A webinar was conducted on "Power of thoughts"

File Description	Documents
Annual gender sensitization action plan	https://sascollegekonni.in/home/subtabpage/145
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Grievance Redressal cell 2. CCTV cameras at vital places 3. Women Empowerment Cell 4. Identity card 5. Uniform for students 6. Separate restroom for girls 7. Women helpline numbers displayed 8. Internal counseling facility facility is provided for students, Common domains provided for students include playground, canteen, common library etc.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Environmental conservation is one of the major responsibilities of every individual in the campus. The lush green campus offers a calm and cool atmosphere to our students for higher learning. Our Institute takes all measures to maintain our campus with reduced plastic usage and to remove the waste which is harmful to the environment. NSS, Bhoomitra Sena club and Nature Club strive to impart eco-consciousness among students.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
<p>7.1.5 - Green campus initiatives include</p> <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p>	

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

A. Any 4 or all of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusivity is one of the core values on which the institution stands. College takes all efforts to contain students from different backgrounds with due respect and dignity. College follows all the norms by the University to admit students from all categories to its UG and PG programs. College takes earnest efforts to accommodate students from different strata and ensure that no discrimination is made on basis of caste, creed and socio economic status. Institution has students from different parts of the state. They all are treated well at College, so that they enjoy a homely atmosphere though away from home. The common college uniform indicates that all are the same in the campus and there is no differentiation based on socio economic status. The institution has students not only from diverse backgrounds but students also with different talents, skills and abilities. All students are given the opportunity to learn in the way where they would be able to showcase their talents. The College believes that diversity can enable students to perform better in the globalized society. Students are given opportunities to interact with each other so they can build friendships and have a sense of community life. The tutorial and mentoring sessions ensure one to one relationships and help maintain a close bond among teachers and students and among students themselves. Personality development, life guidance and value education sessions are organized regularly to inculcate equity, self-consciousness, love, compassion and tolerance. Various events, programs and competitions are organized to uphold the spirit of unity in diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The staff and students of the institution are trained, guided and motivated to be good and committed citizens. Staff share the major responsibility of moulding the youngsters keeping their spirits high. Variety programmes and activities are taken to ensure that SASians truly abide by constitutional obligations

The Preamble of Indian Constitution is displayed in prominence in Institution. Students are made aware of the Indian constitution through orientation sessions. Legal awareness classes are provided to students to make them aware of the country's laws. Students are given awareness on how to have self respect and respect for other sections of society irrespective of caste and creed.

College Union elections are held in the Parliamentary Model, in a free and fair mode and all students are members of the General Council.

The celebration of Independence day, Republic day and Gandhi Jayanthi instill a sense of patriotism and also create awareness on the sacrifice of lakhs for the motherland.

Observation of Youth Day, Women's Day, Fathers Day, Mothers Day, Human Rights Day creates an awareness of the need for respecting diverse groups and ensuring their strength.

Through the activities of NSS and NCC, students are moulded for serving the society and are inspired to be committed citizens of tomorrow. NCC and NSS camps inculcate a sense of integrity and fraternity. The thought provoking sessions are rendered by NCC and NSS volunteers to other students. They have served as volunteers in various initiatives by the government.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><u>List of Activities 2020-2021 Sl No Date Activity No of participants</u></p> <ol style="list-style-type: none"> 1. 05/06/2020 Environment Day Celebrations 25 2. 17/06/2020 "Thanalai maraam"- Donating TV to poor children 30 3. 19/06/2020 Reading day Celebrations 40 4. 19/06/2020 to 21/06/2020 Yoga Day Celebrations 35 5. 21/06/2021 "Pithru Dinaacharanam" - Fathers day celebrations 40 6. 17/07/2020 Paper Bag day celebrations 25 7. 25/07/2020 National Parents Day Celebrations 35 8. 15/08/2020 Independence Day celebrations 40 9. 26/08/2020 Women equality day 27 10. 05/08/2020 Teacher's Day Celebrations 40 11. 08/09/2020 International Literacy Day 45 12. 16/09/2020 Ozone day Celebrations 40 13. 22/09/2020 Tourism day 20 14. 02/10/2020 Gandhi Jayanthi Celebrations 30 15. 16/10/2020 World Food Day 27 16. 17/10/2020 International day of Poverty Eradication 20 17. 13/12/2020 "Moonnu Vriksha Thai Nadeel" 30 18. 12/01/2021 Youth Day 40 19. 03/03/2021 Voters ID Registration 26 20. 08/03/2021 International Women's Day 25 <p>2020-21</p> <ol style="list-style-type: none"> 1. Environment Day Celebrations In connection with the environment day celebrations, three programs were organised. The first one was 'Oralkku oru Kalpavriksham' in which students were asked to plant a coconut tree in their courtyard. The second was a digital photography contest. The third one was a webinar on 'Time for Nature" by Dr Oommen V Oommen(former Kerala Biodiversity Board Chairman). 2. Thanalayi maaram - Supporting poor children by donating TVs for attending online classes This programme was conducted to give support for backward or poor children who are not able to attend online classes in this pandemic situation. Through this program 4 new televisions were handed over by the Principal and PTA secretary to local poor children. 3. Reading Day Celebrations In association with the reading

day, three programs were organised: a literacy talent test, donation of books where story books were donated or recited by students. A quiz competition was also performed related to the reader's day.

4. Yoga Day Celebrations A three day workshop from 19/06/2020 to 21/06/2020 was organised in connection with the International Yoga Day. An online platform was opened for different faculties and students for learning and practising yoga at free of cost. The workshop was handled by Yogacharya Manoj, Director and Principal Patanjali College of Yoga. On June 21st, a national seminar on 'Yoga and Immunity' was organised to convey the importance of practising yoga.

5. 'Pithru dinaacharanam' - Father's Day Celebrations Three programs were organized in connection with Father's day. They were taking selfies with their father, traveling through their father's life path and paadanamskaram.

6. Paper bag day Celebrations It is a day to spread awareness about using paper bags instead of plastics. The adverse impacts of plastic bags on the environment have led to the use of paper bags. Students made paper bags on this day.

7. National Parent's Day Celebrations Celebrated with photos with Parents (includes drawings, old photos), poem recitation, short story telling etc through the online platform.

8. 74th Independence Day Celebrations Several competitions were organised in connection with the independence Day. Those include 'Speak up Stay Safe' 2min speak up audio challenge, Online quiz relating to Indian Independence and Flag making

9. Women Equality Day Celebrations An online quiz was conducted in connection with women equality. Many students participated in the program.

10. Teacher's Day Celebrations 5th September is celebrated as Teachers' Day as a mark of tribute to the contribution made by teachers to society. September 5th is the birth anniversary of a great teacher Dr Sarvepalli

Radhakrishnan, who was a staunch believer of education and was a well-known diplomat, scholar, the President of India and above all, a teacher. Three programs were arranged in connection with Teacher's Day. Selfie with teacher, Drawing competition, and an online quiz. 11. International Literacy Day International Literacy Day takes place on September 8 every year to raise awareness and concern for literacy problems that exist within our own local communities as well as globally. International Literacy Day was founded by proclamation of The United Nations Educational, Scientific and Cultural Organization, or UNESCO, in 1966 "to remind the public of the importance of literacy as a matter of dignity and human rights". In connection with the International Literacy day, Quiz Contest, Speech Contest, and an Essay Competition were organized. 12. International Day For Preservation of the Ozone Layer World ozone day is celebrated on 16th September every year. It is celebrated to spread awareness on the depletion of the ozone layer and search for solutions to preserve it. College celebrated with various online activities like poster making competition and essay competition- Topic was 'Protection from Ozone Depletion'. 13. Tourism Day World Tourism Day is commemorated each year on 27 September to foster awareness among the international community of the importance of tourism and its social, cultural, political and economic value. It was celebrated with essay writing competition, poster making and photography contest 14. Gandhi Jayanthi Celebrations Seminar on 'Ente Hridayathile Gandhi' by Shri John Eappen (Malayalam Professor, Marthoma College) was organized on the Day of Gandhi Jayanti through google meet at 7pm. 15. World Food Day Celebrations World Food Day is celebrated every year around the world on October 16. The day is celebrated to mark the anniversary of the founding of the Food and Agriculture Organisation (FAO)

OF THE United Nations in 1945. Speech competition, essay competition and poster making competition were held in this regard

16. International day of Poverty Eradication The International Day for the Eradication of Poverty is held annually on 17 October to provide: an opportunity to acknowledge the effort and struggle of people living in poverty; a chance for them to make their concerns heard; and. a moment to recognize that poor people are the first ones to fight against poverty. Three programs were organized. Speech competition, essay writing competition, and drawing competition.

17. "Moonnu Vriksha Thai Nadeel" Planting 3 tree plants. One is to be planted in the house courtyard and the other two on the nearby roadside.

18. National Youth Day Celebrations National Youth Day is celebrated on January 12, every year in India to honor the birth anniversary of Swami Vivekananda, one of India's greatest leaders and believers of youth power. He pushed for national integration in colonial India, and his famous speech remains as the one that he gave in Chicago in 1893. In connection with the celebrations a speech competition was held on the topics 'Yuva janangalum thozhil saadhyathakalum', 'Yuva janangalum cyber lokavum', and 'Yuvajanangalum samuhya sevanangalum'

19. Voters ID Registration and Election awareness class in association with SVEEP, Pathanamthitta Systematic Voter's Education and electoral Participation (SVEEP) conducted an awareness program to motivate the student voters and ensure their participation in the electoral process.

20 . International Women's Day Celebrations In association with women's day celebrations, students participated in a blood donation camp at Govt. Hospital Pathanamthitta. A film fest was also arranged in association with the women and child development department, Pathanamthitta. In the evening a webinar organised by the women cell on

	<p><u>Gender equality was delivered by Dr. Bismi Gopalakrishnan, Director, School of Indian legal thought, Mahatma Gandhi University, Kottayam. She pointed out the importance of gender equality. Women should be aware of their rights and the laws to protect her. She should know how to use them. The view of men also should be changed .The coordinator of the women cell, Dr. Binu V, delivered the welcome speech and Dr. Indu C Nair proposed the vote of thanks. 21.' Thala Chaaykkaam' Bedsheets and mats were donated to people sleeping in the streets.</u></p>
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international days are observed to educate the

academic community on issues of concern, to mobilize power and resources to address various issues and to celebrate the achievements and contributions of renowned people.

World Environment day, world wildlife day, world Wetland day, Ozone Day are celebrated to create an awareness on need for environment conservation, preserve nature and wildlife and protect the environment for future generation

Republic Day, Independence Day, Rastriya Ekta Divas, Kargil Vijay Divas, Constitutional Day are celebrated to create national consciousness and patriotism in the minds of students.

Kerala Piravi is celebrated as a tribute to the state and spread its traditional values and culture

Birth and death anniversaries of Sree Narayana Guru and Sahodaran Ayyappan are observed and celebrated in the college

World Population Day is observed to create awareness on the impact of increasing population and how the population can be turned to a resource

Human Rights Day, Youth Day, Women's Day, World Day Against Child Labour etc are observed to make students aware of the rights of various sections of society. These days are celebrated to empower the students and keep the spirit of all sections of the society high. These days create awareness on the inequalities and indifferences faced by various sections of the society.

Onam and Christmas is celebrated with all its grandeur to inculcate sense of love, oneness and communal harmony

Alzheimer Day, Cancer Day, Rabies Day, Mental Health Day, Hepatitis Day, Aids Day and so on are observed to create awareness on various health issues, their prevention and care.

International yoga day is observed to highlight how yoga can bring peace and happiness to body and mind

Reading week is observed to highlight the relevance of reading in the era of digital media

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice : Sujeevanam

Objective of the practice

Swachh Bharat Abhiyan or Swachh Bharat Mission was a nation-wide campaign in India initiated by our honourable Prime Minister for the period 2014 to 2019 that aims to clean up the streets, roads and infrastructure of India's cities, smaller towns, and rural areas. In accordance with the Swachh Bharath Abhiyan, the institution also tries to keep the Campus spick and span. The Plan envisaged a periodical campus cleaning drive which had to be coordinated by the NSS Units under the supervision of the Programme Officer. It also aims to transform society through conduct of awareness campaigns and focused action in the nearby villages.

Goals

- To introduce and aware students to real concerns of environment and its sustainability
- To ensure the protection of the environment through effective waste management measures
- To give awareness about products that avoid or minimize waste generation
- Increase reuse and recycling rates of products

- To increase public understanding and shape community perceptions on the dangers of plastic pollution and available solutions, thereby empowering more people to take action.
- To ensure that people are aware of the impact of waste on their health, wellbeing and the environment

The college focuses on the 3R initiative in waste management. The principle of reducing waste, reusing and recycling resources and products is often called the "3Rs." Reducing means choosing to use things with care to reduce the amount of waste generated. Reusing involves the repeated use of items or parts of items which still have usable aspects. Recycling means the use of waste itself as resources. Waste minimization can be achieved in an efficient way by focusing primarily on the first of the 3Rs, "reduce," followed by "reuse" and then "recycle." The college not only gives awareness to the students but also to the nearby villagers also through the NSS volunteers. They try to implement some practices also in this regard.

The context

Our country faces major environmental challenges associated with waste generation and inadequate waste collection, treatment and disposal. Waste segregation at source and use of specialized waste processing facilities to separate recyclable materials has a key role

In a society that values convenience, the current "throwaway" lifestyle encourages a linear approach to the production and disposal of products, rather than a circular approach that regards waste as simply another resource. Nowadays people lead busy lives and value convenience; as they go about their day rushing between activities, the purchase of single-use products is often the most convenient choice. The consequence of this convenience comes in the form of high quantities of waste. In an era where societies around the world are becoming more conscious of the issues surrounding waste, each one of us has some responsibility in this regard.

The Practice

The college adopted the waste management policy of "Generate Less Recycle More". Waste is separated as biodegradable (organic

wastes) and non-biodegradable (plastics etc) and segregated at source by providing separate dustbins. Dustbins of blue, green and red colors are used. Dustbins are arranged in all department staff rooms, labs, library, and near every flight of stairs. Cleaning and emptying the dustbins are being done on a regular basis. The organic waste when decomposed by vermicompost is reused as organic compost for the plants in the College campus. Plastic waste is handed over to haritha karma sena on a regular basis. Green protocol is observed in the campus. Green protocol leaflets prepared by the students are displayed at many places in the campus.

Less Paper Office

Most of the office work is done digitally. Student attendance uploading, university registration for examination, admission procedure, E grants and scholarships are not completely paper free, but managed with less paper along with digital support. Moodle helps teachers to avoid use of paper for assignments and notes. Assignments and projects are usually evaluated online. For class tests, questions are compiled in smart phones by teachers to reduce consumption of paper. All the communications are made through electronic mode only. Single sided used papers are reused for writing and printing in all departments.

Pen Collection Drive

Aiming towards sustainable development, NSS volunteers collect all discarded plastic pens from the campus to send them for recycling. In order to continue the collection process they placed cardboard boxes in all classrooms. The final collection of used pens from all classes are on every Friday evening. The collected pens are handing over to Haritha karma Sena for recycling

Avoidance of plastic

Earlier single use plastic cups and plates were being used in the college for various functions. Being aware of green protocols, college authorities purchased steel plates and glasses for serving food during functions in the college. Students of the NSS unit began to use plantain and Vatta leaves for serving light refreshments. They were always motivated to keep their own plate, glass and water bottle with them wherever they go. Students were advised to bring

lunch in a durable or reusable lunchbox ,especially steel lunch boxes and steel bottles. In this way a culture of reducing waste was instilled in the students. Plastic bottles were collected from the campus and handed over to Haritha Karma Sena for recycling

Cleaning drives

In the campus, nearby village and town, a mass cleaning drive was performed on October 2, Gandhi Jayanthi. At Adavi, eco tourism centre also a cleaning drive was conducted under the monitoring of the NSS volunteers. Every year students collect a huge amount of plastic waste from here and hand it over to the Haritha Karma Sena.

Awareness surveys on plastic disposal were conducted in various houses in the adopted colony and various parts of Konni Grama Panchayath to know about the waste management policies adopted by them. Awareness was provided on the sorting of waste materials, composting systems etc. Our student volunteers went to each and every home in the adopted colony and explained all these things in detail. They also distributed green protocol leaflets to them. Besides the adopted villages these things were done in houses at various parts of Konni Grama Panchayath. Cloth bags prepared by Bhoomitra Sena with a logo of " plastic upayogam parimithappeduthoo, bhoomiye rakshikkoo'' were also distributed to them.

Evidence of success

- Plastic consumption in the campus was minimized.
- Students and staff avoided plastic cups and disposable plates
- Everyone are now using steel lunch boxes and water bottles
- Plastic bottled water is using nowhere in the campus
- Students are keeping their own plate, glass and bottle with them during long journeys or camps
- College has a large set of steel plate and glasses for serving food on any special occasions
- People in the adopted villages are aware of the harmful

effects of waste on health and environment

- They started adopting proper waste management systems

Problems Encountered and Resources Required

Initially students were reluctant to leave the use and throw culture.

Villagers also showed such a reluctance to waste management policies in the beginning.

Plastic alternatives are usually more expensive and hence it requires some funding for initial purchase .

Constant evaluation is required in the case of villages and towns for which the students are not getting enough time due to their hectic academic schedule.

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- College has a large set of steel plate and glasses for serving food on any special occasions
- People in the adopted villages are aware of the harmful effects of waste on health and environment
- They started adopting proper waste management systems

Problems Encountered and Resources Required

Initially students were reluctant to leave the use and throw culture.

Villagers also showed such a reluctance to waste management policies in the beginning.

Plastic alternatives are usually more expensive and hence it requires some funding for initial purchase .

Constant evaluation is required in the case of villages and towns for which the students are not getting enough time due to their hectic academic schedule.

Best Practice 2

Title : "Santhwanam"

Objective of the practice

SAS College believes in the overall development of the students. The College pays special attention to inculcate values in the students at every opportunity. Snehasparsam, a unique endeavour of the College, is an extension activity aimed at reaching out to the marginalized and underprivileged.

Goals

To create a culture that infuses extension as a core ingredient of true education

To foster inter - connectedness, civic consciousness, kinship and eco - justice among students

To empower and improve the socio-economic conditions of the marginalised people

It is a platform for providing hands-on experience to students in uplifting the local community and bringing about social change. It also provides learning experiences and opportunities for growth to students, helping them discover their inner strengths, developing innate worth and encouraging them to contribute to the needy, less privileged sections of society.

The context

The poor patients with different diseases come to the Government General Hospital, Konni to undergo better treatment by the Medical Experts . The patients suffer a lot with the diseases and do not even have enough money to buy the medicines. Medicines alone cannot completely cure a patient. He/she needs proper and timely food. Due to lack of nutritious food they are getting ill-health. By identifying the problem of patients, we took up the initiative to give food to them once in a week in association with Blood Donors Kerala (BDK), Pathanamthitta Chapter, who arranges 'Snehasadya', an initiative to feed the needy in many hospitals in Kerala. The hospitals will not receive food from the general public due to safety measures. So in association with BDK, our college NSS team decided to supply meals to the patients and their bystanders on every Sunday. Besides this the NSS volunteers always tries to identify underprivileged people from the society and provide support for them also.

The Practice

"Visappurahitha Konni"

Students prepare and serve lunch (Kanji, payar, achar, pappadam) for the patients and their bystanders on every sunday. The college provides food for around 70 people in the hospital. They meet the expenses by finding sponsors, or using their own pocket money. Most often students avoid birthday celebrations and that money is used for such a noble purpose. Teachers and other staff of the college also contribute during any special celebrations of their close relatives.

"Naipunyam" oru Kaithanginuvendi

The NSS unit is making lotion, soap, soap powder etc during free time. Using the profit they earned, the students try to provide help to the needy people of the society. They identified an old woman above 70 years from the local ward who was leading a lonely life. She is unmarried and was earlier taking tuition classes for little kids. Now because of her old age related problems she is not able to do her job. On women empowerment day she was honored among others with ponnada and some financial aid and food provisions were also given to her. On the same occasion students came to notice that she was living in a house without a door. So the students took steps to raise fund through the program 'Naipunyam' in which they sold the hand made soap and lotions and the profit was used to buy and put a strong door for her house Her house was in need of some maintenance work and that was also provided by the college NSS Unit.

"Sudarshanam"

Our NSS volunteers in association with the Department of Social Justice, help elderly people coming alone to visit sabarimala. They accompany them to and fro and if needed carry them in trollies.

On the NSS day (2019) September 24, Our college NSS unit visited Prathyaasha Bhavan, a nearby orphanage and provided food provisions. The orphanage has more than twenty old aged people above 70 years old. The students also donated cloth and medicines for their needs.

"Snehasparsham"

Our NSS volunteers helped an old aged lady whose son had died in an accident. She had no other children and relatives for her help. They visited the lady at the end of every month and supplied food provisions and money.

Evidence of success

1. It solves the problem of poor patients, who come from faraway places of the district suffering with different diseases. Patients do not depend on others and they can recover speedily from ill-health
2. Underprivileged people get confidence and hope on their lives

3. The students were taken outside class rooms and they got a different learning experience. It has made them more sensitive to the needs of society and promoted a spirit of social commitment as evidenced from their feedback. The strong social orientation imparted to students was strongly revealed during the recent floods that ravaged Kerala

Problems Encountered and Resources Required

One of the greatest problems encountered is lack of sufficient time to conduct the activities because of the academic responsibilities of the students.

Second main problem is difficulty to raise funds

File Description	Documents
Best practices in the Institutional website	https://sascollegekonni.in/home/subtabpage/195
Any other relevant information	https://sascollegekonni.in/home/subtabpage/203

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Portray the performance of the institution in one area distinctive to its priority and thrust within 1000 words

Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni founded in 1995 is one of the fast developing colleges in the rural village Konni in Pathanamthitta district of Kerala. The college which was started in Konni, the most backward village of Pathanamthitta district was the first of its kind in the hilly and forest adjoining area. The intent of inception of this academy was to dispel the dolours of the aspiring scholars of the region to go to far off places pursuing higher, professional education. Though an Arts and Science College,

it offers professional UG courses such as BBA, BCA, BCom, and PG courses like MSc Computer Science and MSc Biotechnology. Despite giving priority to students from socially backward classes, it extends its services to those from other classes as well, bringing all to the fore.

Since its inception, the opportunities thrown open to this educationally backward area by this college are enormous. How it influenced the socioeconomic life of this rural area can easily be judged from the achievements of our students in their career and the transformation it has made to the lives of theirs, and their families. The college enjoys a real social accreditation in earnest efforts to impart value based education while steadily upgrading itself to address the requirements of this target rural population. The college is proven and content to understand that it is conducive to the needs of the most educationally economically weaker sections of our society. The rural location of the college has given it an entirely different perspective in its plan, compared to a city college. The college caters to the dreams of the poor downtrodden rural population.

As the resources available to the institution are very limited, careful prioritization planning and implementation are required in use of scarce resources that mostly comes from Government agencies like Higher Education Council, State Government, UGC, RUSA, etc. Transparencies ensured in the admission process at all stages since we are part of the centralized allotment process by the university. Social Economic and geographical profile of our students are noteworthy. Good results, campus discipline and general atmosphere conducive to learning may be taken as justification for the uniformly high demand ratio. The college step by step is enhancing the infrastructure to make teaching - learning more effective. Infrastructure upgraded as and when new courses are introduced as well as when revision of curriculum of existing courses warrants extension of facilities.

A vast majority of our students hail from backward areas and belong to disadvantaged socioeconomic categories. The college helps them to overcome such limitations, by offering varieties of welfare schemes, like free ships, financial aid, incentives and scholarships for achievers. They are given an adequate support system for exploiting their potential to the maximum. The student's progression to PG programmes and then to research is good in number. Special support provided to students at risk or failure and dropout. Networking with all stakeholders is on the rise. The college moulds the personality of students apart from academic orientation. The value based

education is imparted to our students to chisel them to be morally upright and socially committed citizens.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action (2021-22)

Sl No

Date

Activity

1.

05/06/2021

Environment Day Celebrations

2.

19/06/2021

Reading day Celebrations

3.

21/06/2021

Yoga Day Celebrations

4.

21/06/2021

"Pithru Dinaacharanam" - Fathers day celebrations

5.

17/07/2021

Paper Bag day celebrations

6.

25/07/2021

National Parents Day Celebrations

7.

15/08/2021

Independence Day celebrations

8.

26/08/2021

Women equality day

9.

05/08/2021

Teacher's Day Celebrations

10.

08/09/2021

International Literacy Day

11.

16/09/2021

Ozone day Celebrations

12.

22/09/2021

Tourism day

13.

02/10/2021

Gandhi Jayanthi Celebrations

14.

16/10/2021

World Food Day

15.

17/10/2021

International day of Poverty Eradication

16.

12/01/2022

Youth Day

17.

03/03/2022

Voters ID Registration

18.

08/03/2022

International Women's Day